

Parent Registration Process

Below are some helpful resources to assist parents/guardians with the online registration process that can be found on the [MCPS Athletics Website](#)

- [ParentVue Guide](#) - A "Quick Guide to ParentVue for Athletics" for parents/guardians when registering their students for athletics.
- [ParentVue Guide](#) - A "How to Guide" for parents/guardians for Getting Started with ParentVUE.pdf

Common problem for parents during registration:

They come across the address not matching or in correct grade level – the only thing the parent can do is contact the school counselor / registrar. Once the school counselor / registrar fixes the issue, the parent then goes back in the registration and restarts the process.

The second item is the parents stop at this page where it says “complete.” The parents need to follow the steps below to get to the page that says to “submit.”

Parent Side - Reminders

1. Parents need to click on “Edit” when it says “In Progress”

The screenshot shows the 'STUDENTS 2021-2022' registration page. It includes a table for 'Students to enroll in 2021-2022' with columns for First Name, Last Name, Gender, Grade, and Status. The 'Status' column shows 'In Progress' for one student, and the 'Edit' button next to it is highlighted with a yellow circle. Below the table is a section for 'Students to exclude from 2021-2022' with columns for First Name, Last Name, Gender, Grade, and Reason.

2. Parents need to click on “Save and Continue” when it says “Complete”

The screenshot shows the 'STUDENTS 2021-2022' registration page. It includes a table for 'Students to enroll in 2021-2022' with columns for First Name, Last Name, Gender, Grade, and Status. The 'Status' column shows 'Complete' for one student, and the 'Save and Continue' button next to it is highlighted with a yellow circle. Below the table is a section for 'Students to exclude from 2021-2022' with columns for First Name, Last Name, Gender, Grade, and Reason.

Parent Side - Reminders

3. Parents need to click on “Review” to make sure everything is correct

The screenshot shows the 'REVIEW/SUBMIT 2021-2022' registration page. It includes a table with columns for Status, Student, Grade Level, School Selection, and Comments. The 'Status' column shows 'Ready To Submit' for one student, and the 'Review' button next to it is highlighted with a yellow circle. Below the table is a 'Ready To Submit' button.

4. Parents need to click on “Submit” to finalize the submission

The screenshot shows the 'Students' registration page. It includes a section for 'Anaphylaxis Form 525-14' and 'Prescription Treatment Form 525-13'. Below this is a checkbox labeled 'I have reviewed all registration data and verified that it is correct', which is checked. The 'Submit' button is highlighted with a yellow circle.