

THOMAS S. WOOTTON HIGH SCHOOL - ENROLLMENT CHECKLIST

STUDENT NAME: _____

DATE: _____

PREVIOUS SCHOOL: _____

GRADE: _____

REQUIRED DOCUMENTS FOR ENROLLMENT

PROOF OF RESIDENCY

HOMEOWNER:

- Current Property Tax Bill (if it's a new residence, a copy of the closing Settlement or Disclosure Statement)

RENTER:

- Lease less than 1 year: Copy of current lease
- Lease more than 1 year old: Copy of lease and current utility bill

INFORMATION REQUIRED

_Parent Identification (Driver's License or Photo ID)

_Student Birth Certificate or Passport (If passport is submitted form 560-24a required)

_Up-to-Date Immunization Record

_Copy of IEP or 504 (if applicable)

_Unofficial Transcript (Indicating high school courses taken for credit – Grades 9-12 or 7th and 8th grade report cards)

_Clearance/Withdrawal from last school attended (if entering after the 1st day of the new school year)

FORMS REQUIRED

- New Student Enrollment form (MCPS Form 560-24)
- Student Emergency Form (MCPS Form 565-1)
- Authorization to Release Records Form (Required if new to MCPS – MCPS Form 550-2)