

# HOW TO REGISTER FOR GSEF

## Instructions for students entering the 2024 Georgia Science & Engineering Fair

Congratulations on being selected from your Regional Fair to be an exhibitor in the 76<sup>th</sup> Georgia Science & Engineering Fair, April 11-13, 2024. By making it to GSEF, your achievements and hard work have earned you a place among the top young STEM researchers in the state. At GSEF, you will have the opportunity to share your research with leading scientists and engineers, meet students from across the state who share your love of STEM, and compete for awards and honors.



To register for GSEF, complete **ALL THREE** of the following steps **WITHIN THREE CALENDAR DAYS** following your Regional Fair:

**1** Submit all **FORMS** to your Regional Fair Director.

Within 3 days after your Regional Fair, submit your signed **Participation Agreement(s)** and all required **Research Forms** to your Regional Fair Director. The Regional Fair Director will review these items for completion and forward them to GSEF.

### PARTICIPATION AGREEMENT

A [GSEF Participation Agreement](#) signed by student and parent must be submitted for every student (not just Team Leaders).

### RESEARCH FORMS

Your Regional Fair may have some or all of these [forms](#) on file already and will let you know which forms to submit.

Required for ALL projects:

- Official GSEF Abstract Form**
- Form 1** - Checklist for Adult Sponsor
- Form 1A** - Student Checklist
- Research Plan/Project Summary**
- Form 1B** - Approval Form (ONE PER STUDENT)

Submit *copies* of forms, and bring another set of copies to GSEF to display at your exhibit. **Keep the originals in a safe place at home or school.**

Also required for specific types of projects (see [rules](#)):

- Form 1C** - Regulated Research Institution
- Form 2** - Qualified Scientist
- Form 3** - Risk Assessment
- Form 4** - Human Participants
- Form 5A/5B** - Vertebrate Animals
- Form 6A** - Potentially Hazardous Biological Agents
- Form 6B** - Human/Animal Tissue
- Form 7** - Continuation/Research Progression

**2** Submit the **REGISTRATION FEE** online or to Regional Fair Director.

The GSEF registration fee is **\$39 per student** (not per project). Check with your school/district about whether they cover this fee.

TO PAY BY CHECK: Make payable to "**University of Georgia**" and write the **name(s) of the student(s) covered by payment** in the memo field. **\*\*GIVE CHECK TO REGIONAL FAIR DIRECTOR.\*\*** Do not send directly to GSEF office.

TO PAY BY CARD: Go to [bit.ly/gsef2024payment](http://bit.ly/gsef2024payment) in Firefox or Edge. Regional Fair Directors *cannot* access online payments, so please inform your Director *in writing* that you have paid the fee.

**3** Complete the **PROJECT QUESTIONNAIRE** online.

Within 3 days after your Regional Fair, complete the online GSEF **Project Questionnaire** at:

[bit.ly/gsef2024questionnaire](http://bit.ly/gsef2024questionnaire)

Note the following before beginning the form:

### PROJECT TITLE

Your project title may be **no longer than 65 characters, INCLUDING punctuation**; no exceptions. Every space, hyphen, period, etc. counts as one (1) character. The title entered in the Project Questionnaire will be published in the printed program and other materials. It is OK for the title on your exhibit or other documents to be slightly different from the published title.

### PROJECT CATEGORY

See the full list of [GSEF Project Categories](#). GSEF might not use the same categories as your Regional Fair. **Please double-check your category selection in the Project Questionnaire, as it cannot be changed after submission** (exceptions may apply but are rare).

### TEAM PROJECTS

**Teams should only submit ONE Project Questionnaire.** The Team Leader should be the one to submit. Team Leaders will be asked to enter name, address, email, phone, grade, gender, and citizenship information for ALL team members, so sure the Team Leader has this information before beginning the form.

### ABSTRACT & ABSTRACT TEXT

The Project Questionnaire requires you to **both** 1) upload a PDF of your [Official GSEF Abstract Form](#) **and** 2) enter the narrative text from your abstract form in a text-only field. You may copy-and-paste the text from your Official Abstract Form into the text field. Maximum 250 words.

Be sure to check out the **GSEF Event Handbook** for important information, including:

- ▶ **Info for Supporting Adults**
- ▶ **Attendance Policy**
- ▶ **Event Schedule**
- ▶ **Common Display & Safety Violations**
- ▶ **What to Bring to / Wear at GSEF**
- ▶ **Judging Criteria**
- ▶ **FAQ**



[Go to Event Handbook](#)