

Kingsview Middle School

PARENT REMINDERS

September 20, 2022

STUDENT ATTENDANCE

Classes start at 8:15 a.m. and end at 3:00 p.m. Students should be dropped off no earlier than 7:50 a.m. and no later than 8:05 a.m. Students should be picked up by 3:15 p.m.

Leaving School Early: Parents who wish to pick up their child early must present a picture ID and must arrive in the main office **before 2:40 p.m.** **NO early pick-ups will be allowed after 2:40 p.m. (12:10 p.m. on early release days).** The bus loop must be cleared by 2:40 p.m. to allow MCPS buses to enter the parking lot.

Please be advised that we have put this process in place to minimize classroom interruptions and maximize classroom instruction. **On the morning of the early dismissal, students should bring in a handwritten and signed note from a parent stating the time he/she will be picked up and the reason. This note is to be given to the secretary in the main office when the student arrives at school.** A pass will be given to the student to leave class and be ready in the main office at the desired time. The student must be signed out by a parent/legal guardian. If another relative will be picking up the student, his/her name must be indicated on the note and the named individual will be required to present a picture ID in the main office.

Emails will not be accepted for early dismissal on the day of the dismissal. **Please do not call ahead and ask us to have your child “waiting” for you. We will not support your request because we value every minute of instructional time.** We appreciate your support and cooperation.

Students Absences: Parents should call the school on any day when a student is absent. **A note will be required within three (3) days after the child’s return in order for the absence to be excused.** Please send the note to the attendance office when your child returns to school. If you have any questions, please contact Ms. Himilce Vanessa Arraez, our new attendance secretary, at 240-740-7130 or via email at Himilce_V_Arraez@mcpsmd.org

STUDENT EMERGENCY INFORMATION

Each year parents/guardians are asked to review and update **emergency information** for their child. Please access the *Parent VUE Portal* and make any necessary changes **ONLINE** no later than **FRIDAY, SEPTEMBER 23, 2022.** [ParentVUE Access](#)

To update your child’s emergency information, parents/guardians will need to create an account **using the Access Codes** found on the letter mailed to the student’s primary address. If you have misplaced the letter or if you have forgotten your username and password, please contact Mr. Jason Godfroy, media specialist, at Jason_C_Godfroy@mcpsmd.org. For additional assistance, please review the attached Parent VUE Parent Guide.

If you have additional children, you may add them to your account. Enter the student’s name as it appears on the school record, access ID, and access password found on the letter mailed to the student’s primary address.

If you need to change your address or if there is a custody agreement pertaining to your child, please contact Ms. Lucia Monroy, our new registrar/counseling secretary, at 240-740-7140, or via email at Lucia_I_Monroy@mcpsmd.org You will NOT be able to make address changes yourself.

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ONLINE PAYMENTS

MCPS is offering parents a new way to pay for your child's school activity fees online. Activate an account today to pay for your child's PE uniform! [SchoolCashOnline](#)

When creating an account, parents will be asked for a PIN number. PIN numbers can be found on the letter mailed to the student's primary address the week of August 22, 2022. Emails were re-sent to parents/guardians the week of September 5th. The emails came from SCOPinProcess@mcpsmd.org

For technical support, you may contact the KEV Group at 1-866-961-1803 or via email at parentshelp@kevgroup.com. If the parent information needs to be verified at the school level, please call send an email to one of our secretaries:

Ms. Himilce Vanessa Arraez, new attendance secretary - Himilce_V_Arraez@mcpsmd.org

Ms. Maria Milder, office secretary - Maria_Milder@mcpsmd.org

Ms. Lucia Monroy, registrar/counseling secretary - Lucia_I_Monroy@mcpsmd.org

Mrs. Astrid G. Perez, administrative assistant - Astrid_G_Perez@mcpsmd.org

STUDENT FOOD & NUTRITION

MySchoolBucks is an optional service for parents to view recent purchases and make prepayment to your child's cafeteria account for breakfast, lunch, and a la carte meals via the internet with a credit card. You will need a valid e-mail address, your child's student ID, and a credit card number. **You must enter your child's name as it appears on the child's school records.** You may add all your children who attend MCPS on this account. The company charges \$1.95 per credit card transaction. Please create an account by visiting the *My School Bucks* website: [MySchoolBucks](#)

You can request an e-mail be sent to you when your child's lunch account balance reaches a certain amount. Parents can make one-time payments, or you may choose to enroll on auto-pay to fund the account a set dollar amount each month. You can also set up to fund the account once the account is below a certain dollar amount. This way your child never runs out of money. For questions, please contact MySchoolBucks Support Center at 1-855-832-5226.

FREE AND REDUCED-PRICE MEALS (FARMS)

Students may qualify for free or reduced-price meals based on household size and income. They may also qualify if they are receiving Food Supplement Program (FSP) or Temporary Cash Assistance (TCA) benefits. Families may apply for meal benefits by completing an Application for Free and Reduced-Price Meals for the current school year and may apply at any time during the school year. Please remember that you must reapply every school year. **All families are responsible for any negative lunch balance incurred prior to FARMS benefits approval.** If you have any questions, please feel free to contact the Division of Food and Nutrition Services at 240-740-7400.

For faster processing, parents may apply online at www.MySchoolApps.com

Watch the FARMS Online Application Tutorial Videos:

English Video: <https://www.youtube.com/watch?v=TJUapGLarBo>

Spanish Video: <https://www.youtube.com/watch?v=dsdCrtCIFJc&t=4s>