



CCAP Recertification

This is the recertification year for CCAP's who received the Community Action Professional (CCAP) Certification for the following years: **1994, 1998, 2002, 2006, 2010, 2014 and 2018.**

The requirements for CCAP Recertification, as noted on the Recertification Worksheet, are:

1. Payment of recertification fee of \$250 and submission of a completed Recertification Worksheet, [Click this Link for Worksheet](#). (This PDF fillable worksheet includes the direct payment link.)
2. A letter to the Certification Commission demonstrating your continued involvement in Community Action and attesting that you have participated in continuing education programs. (You do not need to list them.)
3. A letter of recommendation for re-certification from the executive director, board chair, or other appropriate appointing authority from your agency.

The collection of the recertification documentation and processing of payment for recertification will be managed at the NCAP Office. The items listed above may be emailed or mailed directly to NCAP (see contact information listed on the worksheet), **the deadline for submission is July 31, 2022.**

Re-certification is awarded at NCAP's Annual CCAP luncheon held on Wednesday of the week of the National Annual Convention (*August 31-September 2 / New York, NY*). *Immediately* after the convention, certificates are sent to re-certified CCAPs who cannot attend the luncheon.

