



Participatory Governance Council
December 7, 2023

MINUTES

Meeting Called to Order at 3:39 PM		
No	Item	Discussion/Outcome
1	Land Acknowledgement (Procedural)	Read by Elizabeth Smith
2	Roll Call (Procedural)	<p>Council Members: Students: Amelia Khong, Emilio Gomez, Angelica Campos Administrators: Lisa Cooper Wilkins (Chairperson) Cynthia Dewar, Joyce Coffey Classified Staff: Michael Snider Faculty: Sheri Miraglia, Elizabeth Smith, Mary Bravewoman, Katia Fuchs</p> <p>Alternates: Students: Administrator: Stephanie Chenard, Lidia Jenkins Classified Staff: Linda Liu Faculty: Alan D'Souza</p>
3	Approval of Agenda December 7, 2023 (Procedural)	Motion to move Standing Committee Reports and Lactation Report up in the agenda. Moved by Cynthia Dewar, seconded by Amelia Khong. Motion passed.

4	Approval of Agenda November 16, 2023 (Procedural)	Motion to approve minutes as presented. Moved by Amelia Khong, seconded by Michael Snider. Motion passed.
5	Public Comments on Items not on the Agenda (Procedural)	No public comments.
6	Chancellor's Report	No report.
7	Awards and Recognition (Information)	<p>Sheri Miraglia congratulated a CCSF faculty member for their nomination in the Academic Senate for California Community Colleges (ASCCC) Hayward Award for exemplary faculty member.</p> <p>No public comment.</p>
8	Lactation Report	<p>Presenter: AVC Clara Starr</p> <p>Updates:</p> <ul style="list-style-type: none"> • It is the law for the lactating person to have one year accommodation for those needs. • They may also arrange any extra time off needed with their department supervisor or manager. <p>AVC Clara Starr added that as for concerns with language for "parental leave" instead of "maternity leave" they will need to have to research more because the rooms are designated more so for people to breastfeed and pump.</p> <p>Angelica Campos commented that having the language change to "parental" is key because there are people who don't identify as female, and the term "maternity" is exclusionary to those who aren't female.</p> <p>AVC Starr responded that they would have to discuss this with their attorneys and added that this would be the fifth time coming to PGC for the</p>

		<p>lactation policy and wants to conclude the discussion soon.</p> <p>Michael Snider commented that Federal law states the lactating person must have one year but California State law states that it may be extended to if the person continues to nurse and asked if they are following State or Federal guidelines. AVC Starr responded that to her understanding the policy follows the Federal law.</p> <p>Michael Snider asked for clarification on whether there will be changes from “breast” to “chest” nursing. Lisa Cooper Wilkins responded that the last time this topic came up there was more concern to change “maternity” to “parental” and AVC Starr couldn’t get answers on changing “breast” to “chest” yet. AVC Clara Starr added that they will find out more information soon.</p> <p>No public comments.</p>
9	Standing Committee Reports	
	<ul style="list-style-type: none"> Diversity Committee 	<p>Presenter: AVC Clara Starr</p> <p>Updates:</p> <ul style="list-style-type: none"> There are three projects that they are working on including getting a grant from the State Chancellors Office for a 2-year project called the Humanizing Project We will be looking at the Administrative Hiring Document not to change it but to see what they can improve and adapt so that more people are comfortable. We are also looking into providing Implicit Bias Training for all hiring committees to see how CCSF can improve the diversity in our faculty. We’ve submitted our Equal Employment Opportunity (EEO) plan to the State

		<p>Chancellors Office in October, and we have received it back with some feedback and changes.</p> <ul style="list-style-type: none"> • The committee will hopefully meet before Christmas holidays and go over those changes and start to implement them so that hopefully by January we will be able to go to the Board with the EEO plan that will be used for the next 3 years. • We are looking at having a Diversity Event in late February or early March to come and support DEQ Equity Inclusion and Antiracism. <p>Michael Snider commented that they are looking at great speakers for the event and encourages everyone to attend and support.</p> <p>No public comments.</p>
	<ul style="list-style-type: none"> • Facilities Committee 	<p>Presenter: AVC Alberto Vasquez</p> <p>Report:</p> <ul style="list-style-type: none"> • The STEAM and Student Success Building have been invited a construction management program and an architecture class to tour the facility and provided all the necessary PPE for students to walk and enjoying the building under construction. • STEAM Building will start to have some interior photo updates soon on the website. • They are also looking at a model for a time-lapse to show the construction over several months, as a part of the graphics on the webpage. • The structural steel is starting to go up and form the building but a project sign has disappeared so there is a need to place a more permanent sign to identify the building. • The Diego Rivera Theater is going to the approving agency DSA (Division of the State Architect) at the end of the month and the

		<p>approval process will take 10 to 12 months. After that timeline the building will start to show some construction.</p> <ul style="list-style-type: none"> • There was an update on heating that went out early November and the new project managers of all size projects. • Ryan Schneider was introduced as the temporary Maintenance Superintendent for Buildings and Grounds and are in the process of looking to hire for a more permanent position. • We have started research on parking structures so, that is something that will show up in future meetings. • The original resolution of naming MUB after late Harry Britt did not pass but there was a second resolution that was presented which included considering a room or program instead. <p>No public comments.</p>
10	Old Business	
	<p>a. Discussion of Meeting Protocols and Procedures/Meeting Modality (Discussion)</p> <ul style="list-style-type: none"> • In-person Meeting Regulations SB 2449 • BoardDocs (Start: January 2024) • Next semester meeting location 	<p>Lisa Cooper Wilkins reminded everyone of the in-person meeting regulations and maintaining an in-person forum of council members every meeting. She added that starting January, all of the documents will be housed in BoardDocs and next semester PGC will be meeting in MUB 251.</p> <p>No public comments.</p>
	b. PGC Alternatives, In-person Attendance	<p>Elizabeth Smith asked what would happen if an alternate had an accommodation to not come to school in person.</p> <p>Lisa Cooper Wilkins responded that they will just need a notice for that alternate with accommodations that would not be present.</p>

		<p>Elizabeth Smith asked if they would still be part of the forum.</p> <p>Lisa Cooper Wilkins responded that if their inability to attend in-person is due to an accommodation and they are sitting-in for someone who is typically at meetings, then they could consider the accommodation. She added that she will double check with the attorneys and that they will need 24 to 48 hours' notice to make prepare for the meeting.</p> <p>Michael Snider mentioned being careful about announcing accommodations.</p> <p>Lisa Cooper Wilkins added that is why a 24-to-48-hour notice is to help prevent any problems that may occur due to this.</p> <p>No public comments</p>
	c. PGC Community Standards Update (Discussion/Possible Action)	<p>Presenter: Lisa Cooper Wilkins</p> <p>Lisa Cooper Wilkins added that this group was formally requested by PGC as a way to develop a set of community standards for consideration that once reviewed and adopted, will apply to PGC and then shared with Standing Committees.</p> <p>Update:</p> <ul style="list-style-type: none"> • It was decided by the council that we would use PGC Agenda Review group since there was already representation from each of the 4 participant and constituency groups that make up PGC. • Although it was already known that the PGC Agenda Review group would be in charge, they still solicited volunteers for anyone who wanted to participate. • Due to constituents' groups receiving presentations from their representatives about the guidelines, there weren't any meetings in October and November. • They added a "yes, and..." approach to the guidelines after receiving feedback that

		<p>offered a way to expand joining multiple ideas at a time.</p> <ul style="list-style-type: none"> • The use of “I” language was also noted to differentiate between one’s personal opinions and objective facts. • There have been questions on why the American Federation of Teachers (AFT) and Department Chairs Council (DCC) were not consulted, which was because they only consulted with groups that mostly make up the constituency of PGC but have shared the presentation and asked for feedback from both presidents of both groups. <p>Michael Snider commented that the DCC is included in the PGC and believes they should be included in the Community Standards work.</p> <p>Lisa Cooper Wilkins commented that the next steps were to bring it back to the council for any recommendations for next steps and possible action.</p> <p>Michael Snider added that they should ask AFT and DCC for feedback and bring this item back next meeting to discuss this further.</p> <p>No public comments.</p>
	<p>d. Naming of College Property in Memory of Harry Britt Second Read (Action Item)</p>	<p>Presenter: Kristin Charles</p> <p>Updates:</p> <ul style="list-style-type: none"> • After reaching out with Tom Temprano, the are still unsure if the family has been contacted but it was made clear that Harry’s chosen family, Tim Wolfred and Tom Amiano, are both aware and supportive. • Regarding funding, currently there are no funds available, but they are willing to help raise funds if they can come up with an estimate. • The Facilities Committee did not support the naming of the Multi-Use Building but

		<p>instead gave an alternative recommendation.</p> <ul style="list-style-type: none"> • The recommendation was that instead of a building, they name a room or program, such as the Queer Resource Center (QRC), with the input from user groups of the selected room or program prior to implementation of the naming. <p>Kristin Charles added that if they were to agree with this recommendation and forward it to the Chancellor, depending on what action the board takes, they will do some input gathering then bring it back to PGC for approval.</p> <p>Michael Snider asked clarification whether they have discussed the new recommendation to the Board of Trustees and if they approve it. Kristin Charles answered that they have not received it yet but tonight, if this is approved, they will be informed and possibly be able to act.</p> <p>Alan D’Souza asked if a new resolution will be made that will consolidate all the changes that have been made to the proposal. Kristin Charles responded that they have already summarized everything that has occurred up until now and will present to the Board a timeline of the activities and decisions that have been made for their consideration.</p> <p>Michael Snider clarified that they are no longer looking at original proposal but instead the Facilities alternative recommendation. Kristin Charles added that normally the Facilities Committee would have had to do 2 reads before coming to PGC but due to a tight timeline they have been going between groups. She apologized for any confusions as they saw the original recommendation the previous meeting but added that even then, there were more enthusiasm in naming a room rather than a building.</p>
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	e. AP 2.23 Communicable Disease Policy First Read (Possible Action Item)	<p>Presenter: Amy Coffey</p> <p>Report/Update:</p> <ul style="list-style-type: none"> Started to make some changes in the Reporting and Communication Section to realign the separation of processes for faculty, staff, administrators and student employees, which are a bit different than the general student population processes. The language has been updated for Student Health Director, since there hasn’t been one in many years, and Public Information Officer, so the language change leaves some ambiguity to the person who will handle that. Other language changes were made to generalize everything a bit.

		<ul style="list-style-type: none"> • A lot of the red in the policy are no longer relevant to CCSF today as this policy was first passed during the pandemic. • The Contact Tracing section had the most changes as there are still some requirements for faculty, staff and administrators and no longer for the general student population. <p>Amy Coffey added that the Health and Safety Committee did make recommendations on the policy and approved it.</p> <p>Motion to move the policy forward to the Chancellor. Moved by Michael Snider, seconded by Amelia Khong. Motion passed.</p> <p>No public comments.</p>
11	New Business	
	a. DSPS AP 5.06, BP 5.06 (Informational Item)	<p>Presenter: Mandy Liang</p> <ul style="list-style-type: none"> • This is not replacing another board policy or administrative procedure, but it is important that this program does have an administrative procedure. • We are proposing a name change for the department from Disabled Students Program and Services to Disability Services and Programs for Students, after surveying and receiving feedback from staff and student. • The policy outlines the types of programs and services offered by DSPS as well as specific procedures on how a student may request accommodation accordingly. • This has already gone to the Associated Students Classified Senate and Academic

		<p>Senate and now will go to the Board for review and approval.</p> <p>No public comments.</p>
	<p>b. Decriminalizing Academic Probation Language and Task Force Launch (Information Item)</p>	<p>Presenter: Mitra Sapienza</p> <ul style="list-style-type: none"> • The Academic Senate passed a resolution supporting the idea of changing our language when speaking of academic probation. • The school is legally required to place students on notice if they fall below a certain grade point average, as this affects their standing for Financial Aid. • In Spring of 2023 the State Academic Senate passed a resolution recommending we change the word “probation” as has a carceral tone and rather use words and language that convey support for the students. • The resolution is asking to convene a task force to implement the changes that we can make, which are 28 in the catalog. • This was presented to the Education Policies Committee and supported unanimously there and have also gotten support from the leading administrators in Financial Aid, Admissions and Records, Counseling, Student Affairs and Office of Student Equity and Conduct. <p>Motion to endorse the work of the task force. Moved by Sheri Miraglia, seconded by Amelia Khong. Motion passed.</p> <p>Mitra Sapienza added if anyone is interested in joining the Task Force, to directly contact her at msapienz@ccsf.edu .</p> <p>No public comments.</p>
	<p>c. Title V/Local GE Area Changes</p>	<p>Presenter: Rachel Cohen and Craig Kleinman</p>

	<ul style="list-style-type: none">• The Title V changes are big at City College, as they are starting to clean up the different area titles of the courses offered at CCSF.• Some courses are labeled as GE course requirements but are only CCSF graduation requirements and so those need to be changed.• There are 1,100 GE courses to sort out and everything must be in place for Fall 2024.• There is a resolution that was endorsed by the Executive Council so they can begin the work to start the new structure and has already been passed by the Curriculum Committee. <p>Sheri Miraglia commented that this resolution is so that our local legislature patterns for college transfer match up with CAL-GETC and IGETC which aligns with the UC and CSU transfer requirements. She added that this overall makes it easier for students to be able to transfer but requires counselors and departments to be versed in the resolution.</p> <p>Elizabeth Smith asked if the new numbering was Fall 2024.</p> <p>Rachel Cohen answered that those numbers are correct.</p> <p>Katia Fuchs asked if this timeline included common course numbering.</p> <p>Craig Kleinman clarified that for right now they are solely focused on cleaning up the GE courses and then aligning that with CAL-GETC.</p> <p>Sheri Miraglia commented that the Academic Senate is working on getting the common course numbering fixed but it is already very difficult just to get the GE courses renumbered but it is coming.</p> <p>Rachel Cohen added that although they are aligning their area numbers, they will continue to have</p>
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		<p>distinct course offerings within those areas and that right now they are just aligning the GE areas so they will be less confusing.</p> <p>No public comments</p>
12	Future Agenda Items	
13	Adjournment	<p>Motion to adjourn the meeting. Moved by Katia Fuchs, seconded by Sheri Miraglia.</p> <p>Meeting adjourned at 5:09 PM</p>