

## **RANCH MANAGER JOB DESCRIPTION**

The Ranch Manager oversees and maintains the ranch land, property & equipment, cattle, native wildlife and ensures the ranch is operating in accordance with the goals and objectives of the ranch. The Ranch Manager is responsible for identifying necessary activities related to ranch infrastructure, cattle, and wildlife. The Ranch Manager prioritizes the relative activities, coordinates with employees and management, and ensures all activities are successfully completed in a timely, efficient, and professional manner.

### **Examples of Infrastructure management include:**

1. Road condition and maintenance
2. Brush condition and maintenance
3. Fence condition, repair, construction, and maintenance
4. Headquarters condition, maintenance and upkeep
5. Equipment condition, repair, maintenance and upkeep

### **Examples of Cattle management include:**

1. General cattle health and well being
2. Tracking and monitoring of necessary activities such as breeding, tagging, worming, branding, and sales
3. Developing a cattle plan to ensure herd health and continued income

### **Examples of Wildlife Management include:**

1. MLD program management tracking and recording
2. Conducting annual wildlife survey
3. Guiding seasonal hunts
4. Developing a wildlife management plan

The Ranch Manager reports directly to the owners, manages employee(s), and is responsible for the successful operation of the ranch.

## **BRANNAN RANCH**

The Brannan Ranch is a 4,500-acre ranch located near Encinal Texas. The Ranch is utilized by the owners year round and frequently hosts guests for both hunting and recreation activities.

The ranch operates under a single guiding principle: Be the best kept and maintained ranch in south Texas.

## **RESPONSIBILITIES:**

### **Infrastructure**

- Maintain ranch infrastructures such as fences, ponds, roads, corals, water systems, housing, deer blinds, and buildings including construction, repair, and maintenance
- Maintain all ranch equipment including vehicles, tractors, dozers, and feeders
- Plant native grasses and perform wildlife habitat improvements
- Ranch beautification and projects including lawn mowing, weed eating, barn cleaning, vehicle cleaning

- Help maintain ALL records for hunting and cattle operations

### **Cattle**

- Monitor cattle herd by performing visual inspections of the cattle, food, and water sources
- Develop an annual cattle plan specifically around pasture rotation, breeding and calving cycles, buying and selling. Including:
  - Monitoring pasture conditions
  - Corral animals for vaccinations or branding
  - Transport animals to market
- Identify and determine proper treatment for sick animals
- Maintain high standards of animal welfare

### **Wildlife**

- Ensure all animals have access to water and food
- Verify and ensure all feeders are properly filled and maintained
- Identify and determine proper treatment for sick animals
- Leads and supervises hunts during appropriate seasons
- Maintain high standards of animal welfare
- Ability to clean, cape, and quarter wildlife

### **Other**

- Represent Brannan Ranch in a professional manner at all times
- Assist with any and other ranch activities as assigned by ranch owner to aid in the development and process of ranching and wildlife operations

### **OTHER JOB RESPONSIBILITIES**

- Ability to be available 24 hours per day (on call for questions, emergencies, etc.)
- Maintains employee confidence and protects company assets, including intellectual property, by keeping information confidential
- Contributes to team effort by accomplishing related results as needed
- Able to safely shoot and handle firearms
- Able to identify what work needs to be done
- Able to prioritize, develop, and communicate the plan
- Demonstrated ability to organize and prioritize
- Demonstrates good people skills and can interact with all guests
- Great work ethic

### **PERSONAL ATTRIBUTES**

- Strong organizational, communications and interpersonal skills
- Ability to organize work effectively, conceptualize and prioritize objectives and exercise independent judgment based on an understanding of organizational policies and activities
- Ability to maintain a cheerful, helpful and efficient service to all guests
- Ensure that all guests have a memorable experience
- Maintain a clean, sharp and well-uniformed appearance
- Must be 21 years of age by the time of employment
- Must be bilingual
- Expert eye for detail
- Able to prioritize various projects and efforts to ensure timely and accurate completion

### **QUALIFICATIONS**

- Candidates must have a preference for remote country living
- Ability to work weekends upon request to assist with hunting and/or livestock operations.
- Operation and maintenance of heavy equipment
- Ability to accurately solve problems
- Ability to work established work schedule
- Ability to establish and maintain effective working relationships with employees, and ownership
- Ability to consider safety in all decisions
- Ability to complete multiple, diverse tasks of differing priorities
- Ability to successfully perform the responsibilities of this position
- Must develop and master understanding of ranch organizational responsibilities for each department and abide by all policies
- Knowledge of local, state and federal laws and regulations regarding hunting
- Must be a team player and possess excellent communication skills
- Outdoor survival and first aid skills
- Must have a valid driver's license in good standing, the ability to be an approved driver for the company and to safely operate vehicles
- Must have the ability to traverse rough terrain and work independently in harsh conditions

### **BENEFITS**

- Ranch supplied 2020 modular home with front and back porch
- Company paid cell phone
- 2 weeks of paid leave