### **INNOVATING THE TALENT PIPELINE**

Strategies for Workforce Development in the Long Island Innovation Park at Hauppauge

#### October, 2023







WORKFORCE DEVELOPMENT INSTITUTE JLP+D

### Acknowledgement



The mission of the Suffolk County Industrial Development Agency (SCIDA) is to promote economic development in the county by helping businesses expand and grow, increase employment opportunities and add to the quality of life for the residents of Suffolk County. The Suffolk IDA is the lead agency attracting new investment in Suffolk County and driving the region's innovation economy and job expansion. Carrying out the work of the Suffolk County IDA is a team of experienced, highly skilled economic development professionals. They focus on attracting new business, supporting the expansion of existing industries, and mobilizing local and regional assets supporting regional long-term growth and economic development.



The Workforce Development Institute (WDI) is a statewide non-profit that works to increase opportunities for all New Yorkers to succeed in the workforce while earning family-sustaining wages. We use a range of tools including "boots on the ground" information, workforce expertise, data analysis, and flexible funding to facilitate projects that help labor unions, employers, educational institutions, and other workforce partners think and act differently regarding hiring, training, educating, and retaining an inclusive and productive workforce.



The HIA-LI is one of the recognized voices for LI Businesses and a powerful force and economic engine for regional development for more than 40 years. We are a steward for the Long Island Innovation Park at Hauppauge, the largest innovation park in the Northeast with over 55,000 employees, 1,300 companies and an economic output of over \$13 Billion. We provide a forum for business leaders to connect, problem solve and obtain advice on critical issues facing their businesses. Our member companies represent tens of thousands of business professionals.

The report is written and produced by James Lima Planning + Development (JLP+D). Special thanks to Suffolk County Industrial Development Agency (SCIDA) Acting Executive Director Kelly Murphy and HIA-LI President + CEO Terri Alessi-Miceli for their guidance, leadership, and support. JLP+D would also like to thank the Workforce Development Taskforce members and the many stakeholders who contributed to this study via interviews and survey responses. Your passion and valuable insights helped to inform the analysis and recommendations presented in this report.

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#### Long Island Innovation Park at Hauppauge - Workforce Development

### **Executive Summary:**

Suffolk County Industrial Development Agency | Hauppauge Industrial Association - Long Island

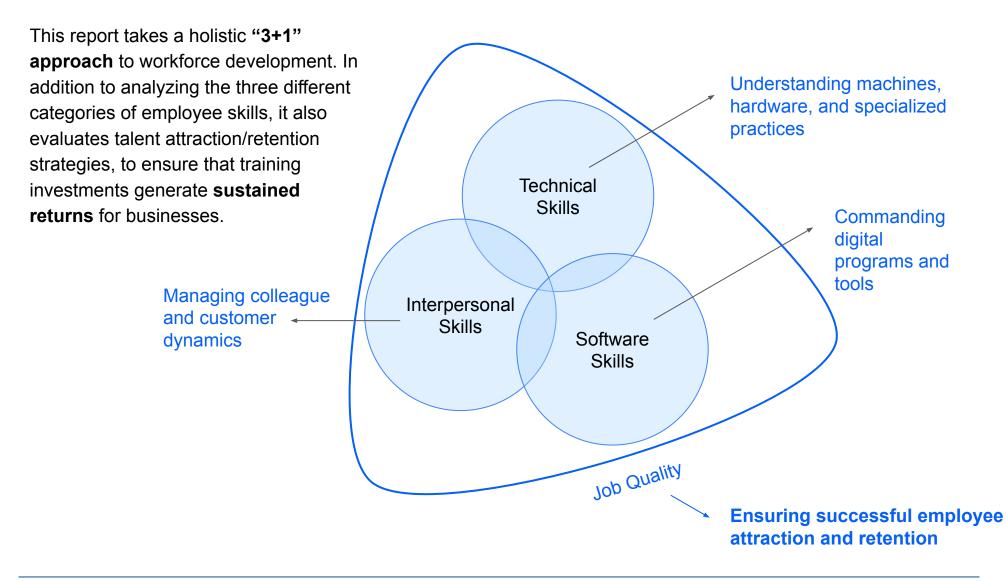
#### Introduction

In the wake of the global COVID-19 pandemic, workforce development has emerged as a paramount concern for businesses. As economies worldwide and across the country strive to recover and adapt to a rapidly changing landscape, the significance of investing in the skills, knowledge, and adaptability of the workforce has never been more evident.

To further drive innovation, economic growth, and societal resilience, Suffolk County Industrial Development Agency (SCIDA) and Hauppauge Industrial Association - Long Island (HIA-LI), with support from the Workforce Development Institute (WDI), commissioned James Lima Planning + Development (JLP+D) to analyze workforce development needs and opportunities.

The focus of the study is the Long Island Innovation Park at Hauppauge (LIIPH), the second largest industrial park in the nation, with 1,300 businesses employing over 55,000 employees, generating economic output over \$13 billion annually. The goal of this project is to identify the post-COVID priority skill sets as well as taking a broader lens look at talent attraction and retention strategies in local companies. Long Island Regional Economic Development Council's (LIREDC) Phase II Regional Sector-Based Strategies (published in Nov 2022) provides important analysis and guidance on the region's industry growth. This report complements LIREDC's work and presents findings specific to LIIPH on skill gaps, training resources, and talent attraction/retention strategies, and discusses recommendations to align local and regional workforce development efforts with technological, market, and societal changes.

### Approach Pillars of a Robust Talent Pipeline



### **Main Findings**

**Survey responses and insights gathered from interviews** have provided valuable insights into the present state of skill training and the challenges related to attracting and retaining workers. The following key themes have emerged from this research, with further elaboration and details provided in the subsequent sections of this report.

#### **Top skills for training:**

- Foundational and basic skills
  - Good Manufacturing Practice (GMP)
  - Microsoft Office and Google Suite
  - English language proficiency
- Dynamic and creative problem-solving skills
  - Customer relations management
  - Scenario planning and responses
  - Organizational skills
- Highly industry-specific tools and new software
  - BIM for architecture and engineering
  - Design and marketing (including video editing)
  - Programming for both IT and manufacturing sectors

See Pages 9-28 and Page 52 for more details

#### Top talent attraction/retention strategies:

- Currently more widely in use:
  - Paid time-off
  - Insurance
  - Bonuses
  - Professional development
  - Language support
  - Career pathways
- Currently less widely in use:
  - Childcare
  - Transportation assistance
  - Flexible schedules
- Other key concerns:
  - High cost of living
  - Remote work / virtual engagement

See Pages 29-37 and Page 53 for more details

#### Recommendations

Looking ahead, to thrive in this new era, businesses, governments, and individuals must collaborate to advance innovative workforce development initiatives.

- Create an "Access and Awareness" Campaign Leverage existing resources. Reduce the barriers to access them.
- Forge Stronger Industry-Academia Partnerships Develop forward-looking curricula. Be prepared for the rapidly changing market.
- Make the Business Case for Intra- & Cross-Sector Collaborations A rising tide lifts all boats. Design ways for more collaboration while addressing the concern for competition.
- Foster a Pathway and Culture for Learning and Advancement Create a multidimensional system to support upskilling.
- Advocate for More Affordable, Attractive Communities Make Long Island a competitive place for local, regional, and national talent.

# Collaboratively, Long Island's stakeholders can propel sustainable economic growth by prioritizing workforce development and fostering innovations in the talent pipeline.

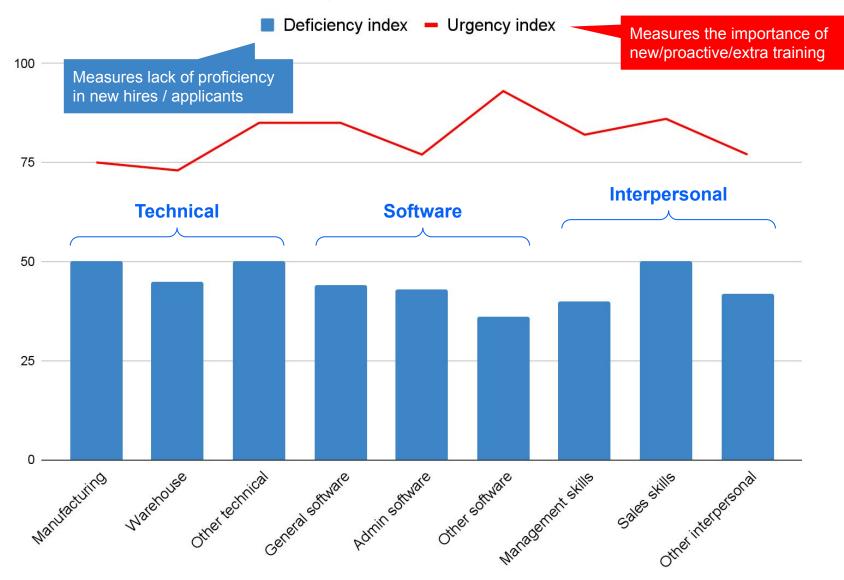
#### Long Island Innovation Park at Hauppauge - Workforce Development

### Talking About Skills:

**Technical:** Manufacturing Logistics Other specialized **Software:** General Administrative Other digital Interpersonal: Management Sales Other job readiness

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#### Where Do We Stand Today In Employee Skills



Based on 32 survey responses (55% from Manufacturing, warehouse, power generation-related sectors; 45% from Office-based sectors) The deficiency index is a factor of employers' rating on skill levels of new hires / applicants. The urgency index is a factor of employers' rating on the skill's importance and their rating on need for additional training.

#### a. Technical Skills: Manufacturing

#### Specific examples of these skills:

- Assembly (mechanical, packaging lines)
- Operations and maintenance (power plant; CNC - computer numerical control; gear cutting; cylindrical grinding; electronics; die cutting; sanding; grinding; riveting; forklift; pallet jack)
- Reading blueprints

**Types of companies / industries** that hire people with these skills:

- Pharmaceutical; Nutraceutical
- Aerospace and defense
- IT and analytical instruments
- Energy
- General manufacturing



#### a. Technical Skills: Manufacturing [continued]

How employers in the relevant industry rate the **importance** of these skills:



- On-the-job training
- Sponsoring employees for classes and tests
- Tooling U-SME
- Department of Labor apprenticeship program
- Machinist certification classes offered in local/regional schools

**58%** of survey respondents say they need **additional training resources**.

#### **b.** Technical Skills: Warehousing

#### Specific examples of these skills:

- Tools (forklift; pallet jack; clamp; hi-low)
- Truck driving
- Shipping and receiving
- NetSuite databases and system management
- Inventory
- Procurement

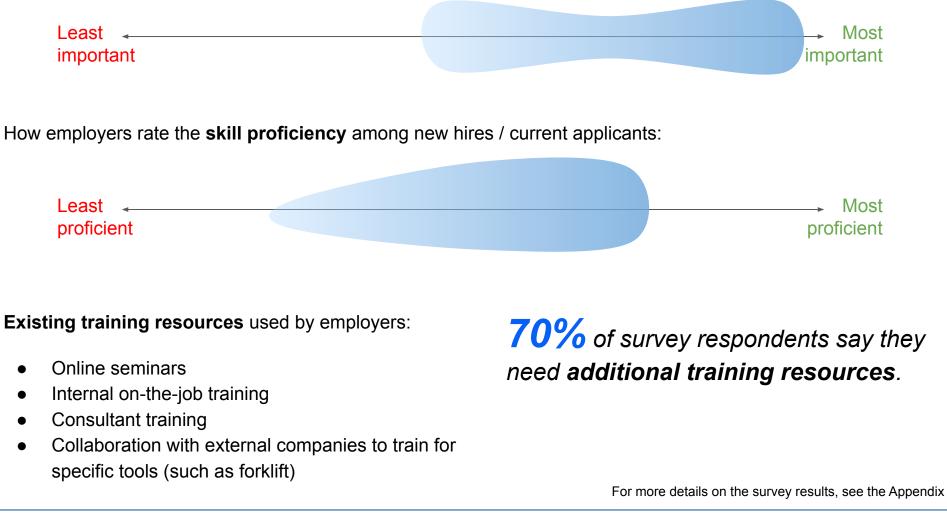
**Types of companies / industries** that hire people with these skills:

- Distribution and e-commerce
- Manufacturing
- Transportation and logistics



#### b. Technical Skills: Warehousing [continued]

How employers in the relevant industry rate the **importance** of these skills:



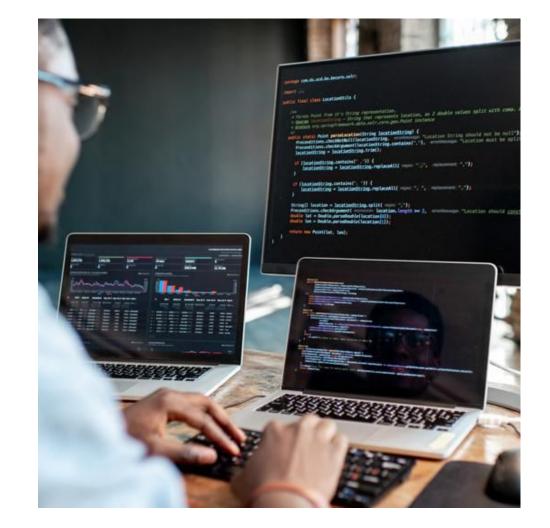
#### c. Technical Skills: Other Industry-Specific Techniques

#### Specific examples of these skills:

- Network design, configuration, and upgrades
- Programming
- Graphic and digital design

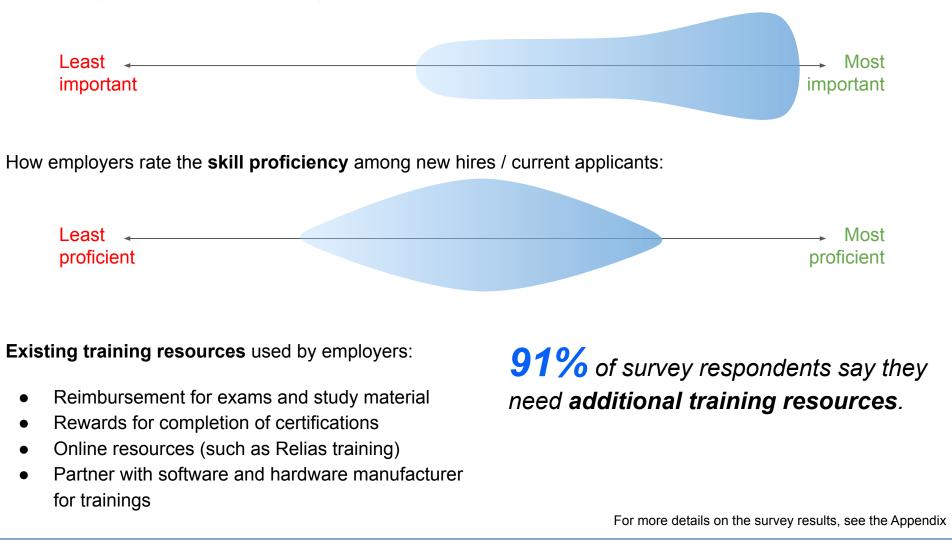
**Types of companies / industries** that hire people with these skills:

- IT and analytical instruments
- Aerospace and defense
- Manufacturing
- Distribution and e-commerce



#### c. Technical Skills: Other Industry-Specific Techniques [continued]

How employers in the relevant industry rate the **importance** of these skills:



## d. Software Skills:

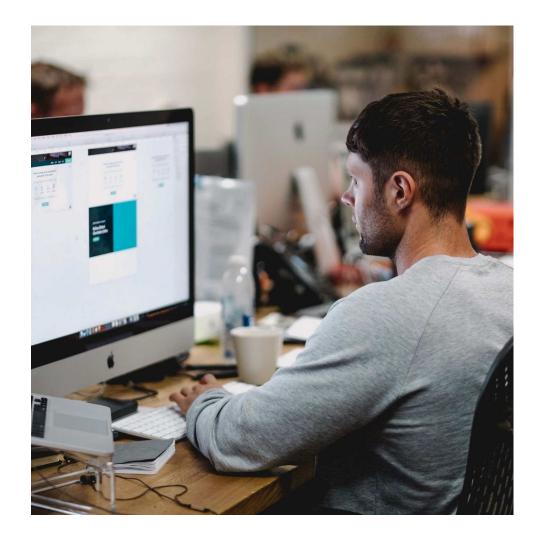
**General Computer Software** 

Specific examples of these skills:

- Microsoft Office
- Google Suite
- Smartsheet
- Data entry, comprehension, and management
- Digital organizational skills

**Types of companies / industries** that hire people with these skills:

• Most industries (both manufacturing and non-manufacturing)



#### d. Software Skills: General Computer Software [continued]

How employers in the relevant industry rate the **importance** of these skills:



Existing training resources used by employers:

- Online (Pryor, Relias training, LinkedIn, Microsoft KnowledgeWave, Udemy, Lynda)
- Internal IT department-offered training and new employee orientation

**82%** of survey respondents say they need **additional training resources**.

### e. Software Skills:

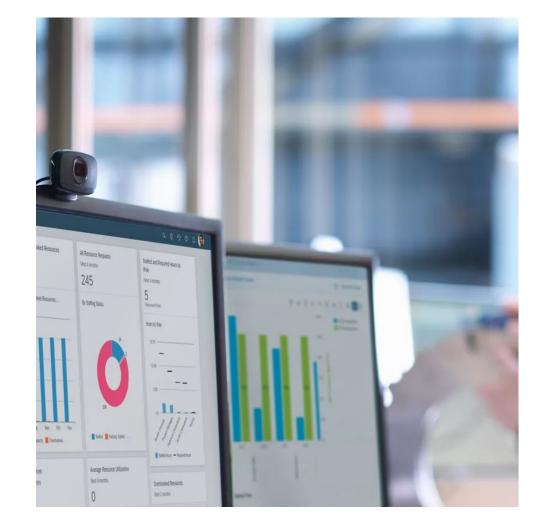
#### **Administrative and Management Software**

#### Specific examples of these skills:

- Customer Relationship Management (CRM, such as Salesforce)
- Advanced Excel and data analysis skills
- Accounting software
- Human Resources Information System (HRIS)
- Enterprise Resource Planning (ERP)
- Project management
- Integrated business software (Netsuite; Sage; Bluebeam)

**Types of companies / industries** that hire people with these skills:

• Most industries (both manufacturing and non-manufacturing)



### e. Software Skills:

Administrative and Management Software [continued]

How employers in the relevant industry rate the **importance** of these skills:



Existing training resources used by employers:

- Online training (Pryor; HR Web Advisor; HubSpot; Udemy)
- Internal orientation
- Industry associations (Construction Financial Management Association; Society for Human Resource Management)
- Customized courses

**70%** of survey respondents say they need **additional training resources**.

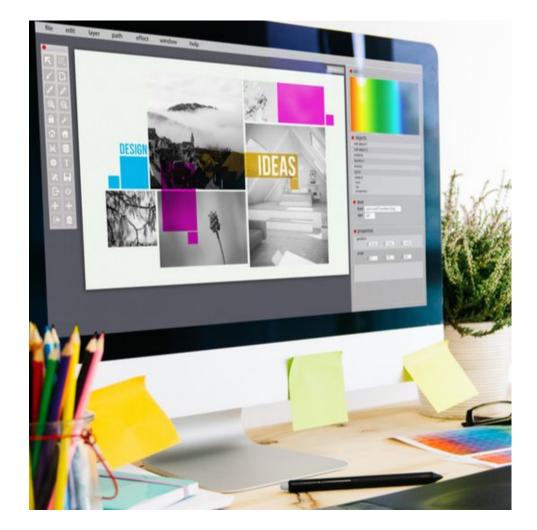
#### f. Software Skills: Other Industry-Specific Software

#### Specific examples of these skills:

- Building (AutoCAD, Revit)
- Design and marketing (Esko; Adobe; Lynda; video editing; social media content management)
- Healthcare (Atrio)
- Other (DonorPerfect)

**Types of companies / industries** that hire people with these skills:

- Real estate, design and construction
- Business, financial, and commercial services
- Other professional services
- Distribution and e-commerce
- Manufacturing



### f. Software Skills:

**Other Industry-Specific Software [continued]** 

How employers in the relevant industry rate the **importance** of these skills:



Existing training resources used by employers:

- Online courses
- In-person courses
- Peer-to-peer training
- Vendor-provided classes

**90%** of survey respondents say they need **additional training resources**.

#### g. Interpersonal Skills: Managerial and Supervisory Skills

#### Specific examples of these skills:

- Executive coaching
- Organizational behavior understanding
- Leadership and people management
- Time management
- Organizational planning
- Project management
- Human resources
- Negotiation skills

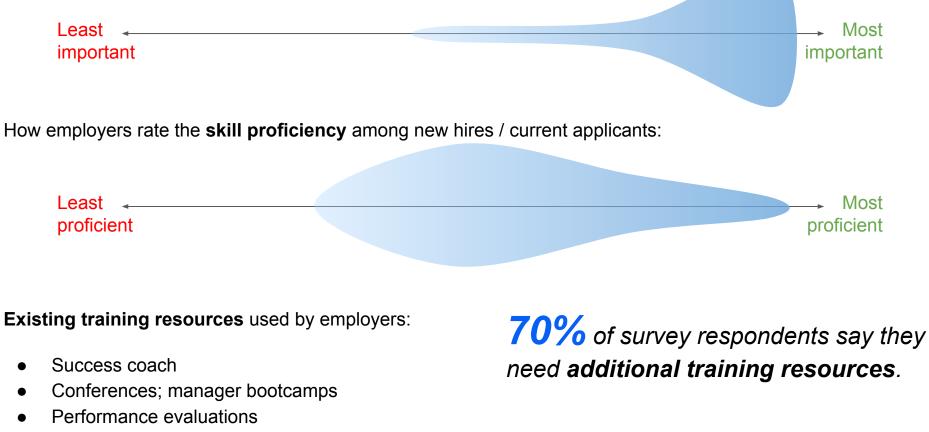
**Types of companies / industries** that hire people with these skills:

• Most industries (both manufacturing and non-manufacturing)



#### g. Interpersonal Skills: Managerial and Supervisory Skills [continued]

How employers in the relevant industry rate the **importance** of these skills:



Online courseware (Karass)

•

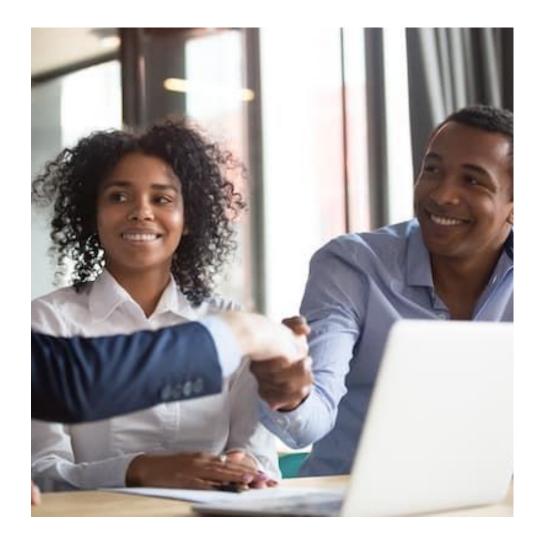
#### h. Interpersonal Skills: Sales Skills

#### Specific examples of these skills:

- Customer service experience
- Relatability
- Networking skills
- Business development

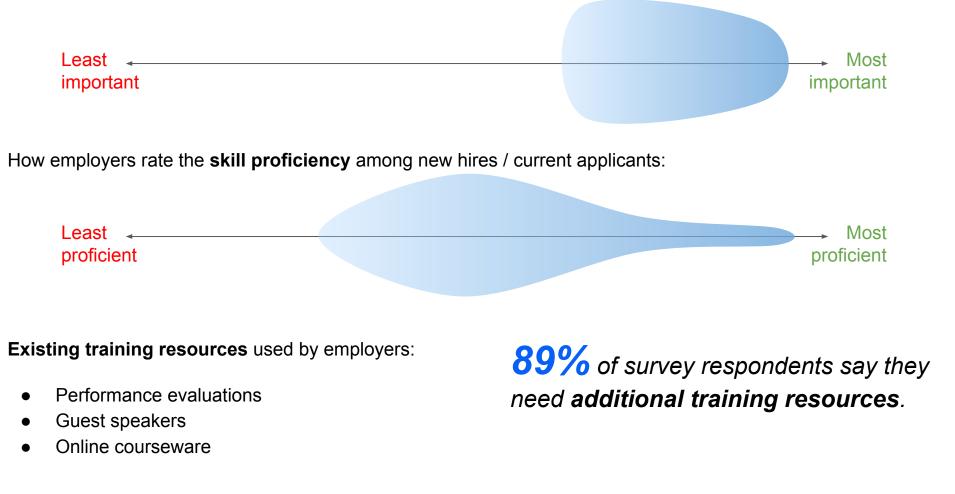
**Types of companies / industries** that hire people with these skills:

• Most industries (both manufacturing and non-manufacturing)



#### h. Interpersonal Skills: Sales Skills [continued]

How employers in the relevant industry rate the **importance** of these skills:



### i. Interpersonal Skills:

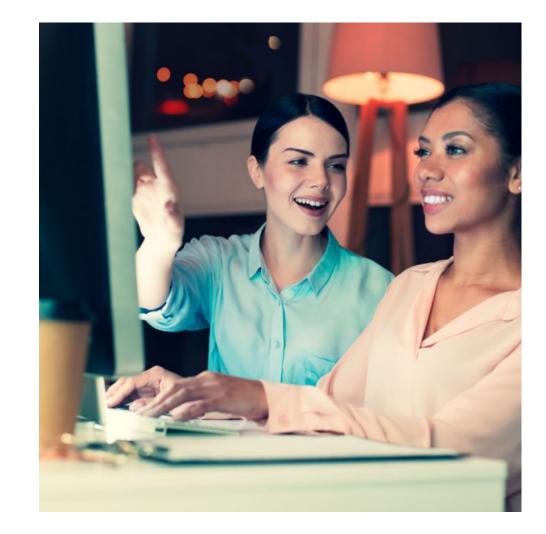
**Other Job Readiness Skills** 

#### Specific examples of these skills:

- Professional interactions
- Collaboration
- Accountability
- Problem solving and creativity
- Attention to detail
- Emotional intelligence and empathy
- Verbal and written communication skills
- Relationship management
- Vendor and client interaction

**Types of companies / industries** that hire people with these skills:

• Most industries (both manufacturing and non-manufacturing)



#### i. Interpersonal Skills: Other Job Readiness Skills [continued]

How employers in the relevant industry rate the **importance** of these skills:



Existing training resources used by employers:

- Continued improvement
- Certain technical training covers related other job readiness skills
- Diversity-Equity-Inclusion initiatives

**71%** of survey respondents say they need **additional training resources**.

#### Long Island Innovation Park at Hauppauge - Workforce Development



### **Talking About Retention/Attraction:**

General benefits Flexible schedules

Language support Safety resources Worker voice Pathways

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#### **Businesses said:**

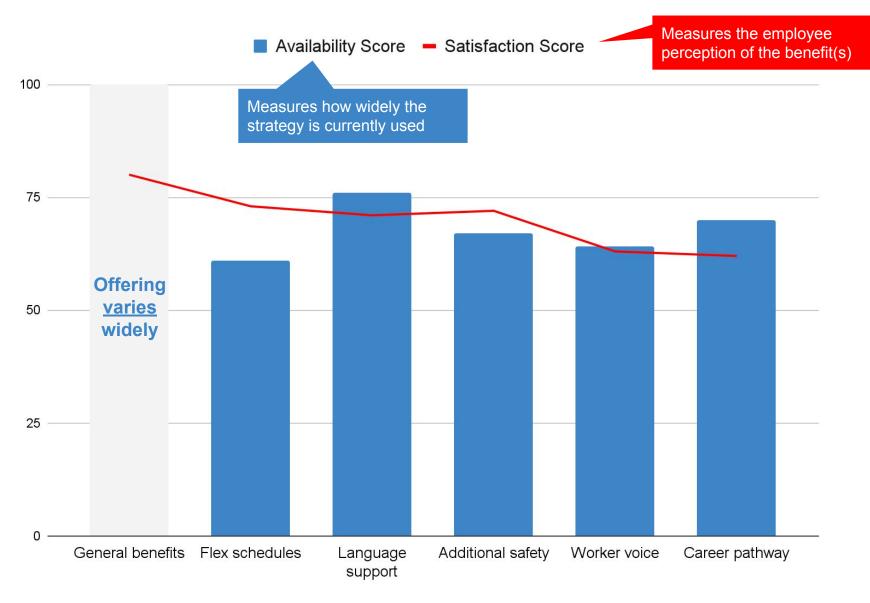
"Retaining existing employees is important to my business."



Based on 33 survey responses (55% from Manufacturing, warehouse, power generation-related sectors; 45% from Office-based sectors)

Suffolk County Industrial Development Agency | Hauppauge Industrial Association - Long Island

#### Where Do We Stand Today In Retention/Attraction Strategies



Based on 32 survey responses (55% from Manufacturing, warehouse, power generation-related sectors; 45% from Office-based sectors)

### a. Workers Attraction and Retention:

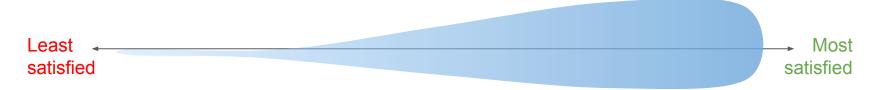
Offering a range of general benefits

**100%** of survey respondents provide some types of benefits, but the **range varies significantly**.

- 100% of the respondents offer: Paid time off
- 97% Health insurance
- 82% Bonuses
- 82% Paid professional development
- 73% Set/predictable schedules
- 58% Guaranteed number of hours

- 55% Tuition reimbursement
- **39%** Other financial packages (401k, life insurance, Health Savings Account, etc)
- **36%** Profit sharing
- 3% Transportation assistance
- 3% Childcare

How employers rate the **employee satisfaction** for the benefits as a whole: (Mostly based on management assessment, with some input from internal employee survey and other incidental feedback)



### **b.** Workers Attraction and Retention:

**Providing flexible schedules** 

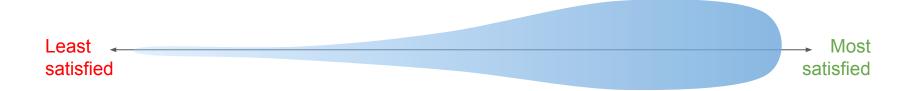
### **61%** of survey respondents say they provide this benefit.

What does this look like in the workplace (for certain, mostly non-manufacturing businesses):

- Flexible and staggered start/end times
- Telecommuting
- Mostly applied individually on a case by case basis

How employers rate the employee satisfaction for this benefit:

(Mostly based on management assessment, with some input from internal employee survey and other incidental feedback)



#### c. Workers Attraction and Retention: Offering language support

**76%** of survey respondents say they provide this benefit. (Among companies where foreign languages are spoken)

What does this look like in the workplace:

- Bilingual management team
- Translated public information materials
- Benefits sessions and materials offered in Spanish
- Sign language support

How employers rate the **employee satisfaction** for this benefit:

(Mostly based on management assessment, with some input from internal employee survey and other incidental feedback)



### d. Workers Attraction and Retention:

Providing additional safety training and support

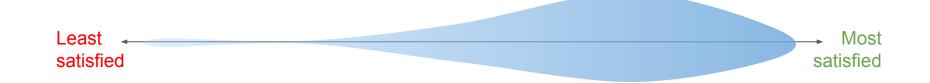
**67%** of survey respondents say they provide this benefit. This is less essential for non-manufacturing businesses.

What does this look like in the workplace:

- Required OSHA trainings depending on position
- Other specialized training resources (Feeding America; Relias training; Alcott Group
- Safety consultant services
- Safety procedure manual

How employers rate the **employee satisfaction** for this benefit:

(Mostly based on management assessment, with some input from internal employee survey and other incidental feedback)



### e. Workers Attraction and Retention:

Involving workers' voice in company decisions

### **64%** of survey respondents say they provide this benefit.

What does this look like in the workplace:

- Surveys and feedback sessions (internal and independent/external)
- Suggestion box
- Quarterly town halls
- Different types of structured meetings; focus groups
- Company intranet and teams chats
- A "raise your hand" culture and open door policy

How employers rate the employee satisfaction for this benefit:

(Mostly based on management assessment, with some input from internal employee survey and other incidental feedback)

Least	Most
satisfied	satisfied

## **f.** Workers Attraction and Retention:

Standardizing career pathways and pay scales

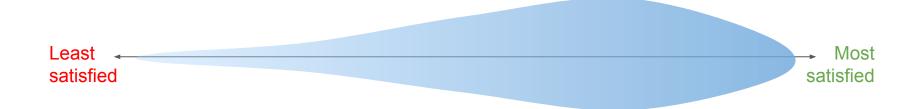
# **70%** of survey respondents say they provide this benefit.

What does this look like in the workplace:

- Offered in certain but not all positions
- Performance evaluations
- Organizational revisions
- Set salary and promotion guidelines
- A "growth map" program with regular touch bases on salary and career path

How employers rate the employee satisfaction for this benefit:

(Mostly based on management assessment, with some input from internal employee survey and other incidental feedback)



#### For more details on the survey results, see the Appendix

### Long Island Innovation Park at Hauppauge - Workforce Development

# What **Companies** Are Saying:

Lessons learned from key sectors in the Long Island Innovation Park at Hauppauge

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## Case Study: Coping With Surge of Demand Post-COVID A Manufacturing Company for Nutraceuticals

## Industry trends and characteristics:

- Demand for product at **all time high** as consumers put greater emphasis on wellbeing
- Two types of talent pipeline challenges:
  - For scientists: cost
  - For factory workers: language and skills

## Skill gaps and training needs:

- Most critical:
  - English language for prospective factory workers
- Also important:
  - General and cross sector- understanding of machinery, Current Good Manufacturing Practice (CGMP), and safety

## Skill training mechanisms:

- Existing:
  - **On-the-job** training for industry and company-specific tools
- Additional opportunities:
  - **Better access to public resources**, such free language class in public libraries
    - Wider offerings
    - More outreach / awareness
  - **Government incentives** for companies to invest in employee training

## Workers attraction and retention mechanisms:

- Reducing the cost of living
  - Potential relocation assistance
  - Advocacy for more public-private investment in affordable housing

## Case Study: The Importance of Soft Skills A Facilities Maintenance Firm With 20 Years of History

### Industry trends and characteristics:

- Dealing with **multiple types of stakeholders** (both clients and vendors)
- Managing large data systems (across locations, geographies, staff services)
- Emphasis on **creative problem solving** in dynamic situations

## Skill gaps and training needs:

- Most critical:
  - Customer Relationship Management (CRM) computer skills for dispatching and tracking, such as IDS and Fexa
- Also important:
  - Communication skills
  - Problem solving and judgment
  - Attention to detail

## Skill training mechanisms:

- Existing:
  - Heavily reliance on **on-the-job** training, especially for soft skills, procedures, and systems
  - Microsoft Office 365 "KnowledgeWave", an on-demand training platform
- Additional opportunities:
  - Fostering creative thinking and leadership skills in high school and college, through practice-based training and education

## Workers attraction and retention mechanisms:

• Engagement and psychological connection to work through **workforce culture** 

## Case Study: Dealing With New Technology An Architecture and Engineering Firm With 90 Years of History

## Industry trends and characteristics:

- Increasing reliance on digital technology
- A greater division of labor between experienced staff with expertise vs. production workers with efficient use of technological tools
- Openness to break the degree inflation assumption (hard skills more important than college diplomas)

## Skill training mechanisms:

- Existing:
  - In-house training, professional development, and mentorship programs
- Additional opportunities:
  - Formalized training in academic institutions
    - Schools should train Revit
    - More collaboration between academia and industries in curriculum development

## Skill gaps and training needs:

- Most critical:
  - Building Information Modeling (BIM), such as Autodesk Revit
- Also important:
  - Client communication skills
- Additional opportunities:
  - Augmented reality (AR) and Virtual Reality (VR)

## Workers attraction and retention mechanisms:

• Career path and professional growth



## Industry trends and characteristics:

- COVID and remote work making it challenging to engage employees
- Lower supply of **qualified young** graduates.
- Remote work also enabling people to leave the area

## Skill gaps and training needs:

- Most critical:
  - **Basic computer and IT knowledge** (data storage, network, hardware)
- Also important:
  - Basic accounting and business knowledge
- Additional opportunities:
  - Only with strong foundations for basic knowledge, can employees advance to more specialized knowledge

## Skill training mechanisms:

- Existing:
  - Specific learning platforms and certifications (such as A+, Network+)
- Additional opportunities:
  - **Greater motivation** for learning / a culture of professional and personal development
  - School workplace coordination on curriculum and training modules

## Workers attraction and retention mechanisms:

- Payscale and incentives above the market
- Certain autonomy to make decisions in the scope of work, which leads to more fulfillment and sense of accomplishment
- **Continued learning** opportunities and supportive workplace culture

## Long Island Innovation Park at Hauppauge - Workforce Development



## Improving the Region's Talent Pipeline An Action Plan for Collaboration

	HIA-LI	Employers	Trainers / Schools	Gov Agencies	Community Orgs	Industry Assoc's	Other Regional Assoc's
<b>Create</b> an "Access and Awareness" Campaign	x	X	X	x	X		
Forge Stronger Industry-Academia Partnerships	X	x	X			X	
<b>Make</b> the Business Case for Intra- & Cross-Sector Collaborations	x	X		x		X	X
Foster a Pathway - and Culture - for Learning and Advancement	X	X				X	
<b>Advocate</b> for More Affordable, Attractive Communities	X			X	X	X	X

## Recommendation 1: Create an "Access and Awareness" Campaign

## Why:

- Existing foundational training and resources exist, some of which have low/zero cost
- Companies report that many employees do not know about those resources

### Who:

- HIA-LI
- Employers
- Training and resource providers (government AND non-profit/private)
- Local community-based organizations (CBOs)

What are potential programs to build access and awareness for?

Adult English classes at local libraries

Suffolk County Dept of Labor Career One-Stop offerings

Farmingdale State College Job Fair Series

- How:
  - Low-hanging fruit:
    - Conduct an inventory of existing programs and resources (name, location, target customers, level, cost, registration information)
    - Partner with CBOs, training providers, and employers to host informational sessions
    - Measure uptake and revise campaign strategy
  - Aspirational:
    - Provide wraparound and support services (childcare, transportation for commuters)
    - Create and maintain a website with one-stop overview and registration
    - Optimize schedule and length of programs to fit students' other duties
    - Provide monetary incentives to use available resources

## **Recommendation 2: Forge Stronger Industry-Academia Partnerships**

## Why:

- Technology and business practice evolve at faster pace than traditional school curriculum changes
- Changes in full-fledged degree programs take time

#### Who:

- HIA-LI
- **Employers**
- Other industry associations
- Schools and training providers

#### What are potential programs to offer?

#### How:

	Project-based learning	
ining model and "micro credential" programs in schools schools' and/or programs' individual Industry Advisory	Digital/AI tools	
undtable to discuss latest trends and training needs / nilar existing efforts locally ly discussion series between academic and industry	Emerging industry processes and materials	
stry-informed training curriculum	General manufacturing best practices	

#### Low-hanging fruit:

- Continue the customized tra
- Continue engagement with s **Boards**
- Initiate a "Deans x CEOs" ro opportunities, building on sin
- Create sector-based quarter leaders
- Aspirational:
  - Test different models of indu

## Recommendation 3: Make the Business Case for Intra- & Cross-Sector Collaborations

### Why:

How:

• Despite common challenges in talent attraction, businesses in the same sector avoid collaboration due to competition

#### Who:

- HIA-LI
- Employers
- Other industry associations
- Region-based interest groups
- Government agencies
- Other non-profit intermediaries

What are potential programs such partnerships can support?

#### General manufacturing best practices

Foreign language support

New common tools / software training

• Enable direct collaborations / joint investments in training resources, by

Low-hanging fruit:

matchmaking with adjacent industries that share similar talent pool but without direct market competition

Continue to conduct sector-specific advocacy work

- Aspirational:
  - Government agencies use grant funding as a way to require consortium-based industry partnerships
  - Seek potential non-profit entities to serve as intermediaries that structure partnerships among businesses

## Recommendation 4: Foster a Pathway - and Culture - for Learning and Advancement

### Why:

 A greater culture and supportive environment for learning will increase the uptake and outcome of training programs

#### Who:

- HIA-LI
- Employers
- Other industry associations

# What are potential programs to achieve this goal?

Mentee/Mentor Programs

Pryor training; Relias training; KnowledgeWave

#### How:

- Low-hanging fruit:
  - Continue to offer and advertise in-house training support
  - Industry associations to host informational sessions on easy-to-access and effective online courses for businesses who have been unfamiliar with such tools
  - Provide mentorship within the company
  - Organize frequent in-house skill sharing seminars
- Aspirational:
  - Reimbursing training / exam costs
  - Provide bonuses for obtaining certifications
  - Provide mentorship outside the company in the larger industry and region

## Recommendation 5: Advocate for More Affordable, Attractive Communities

## Why:

 Cost of living has been among the biggest factors affecting talent attraction, according to businesses

#### Who:

- HIA-LI
- Government agencies
- Other industry and regional associations, especially real estate
- Community groups and associations

What are potential programs to achieve this goal?

Workforce housing

Transit-oriented development

#### How:

- Low-hanging fruit:
  - Continue to build transit-oriented, mixed-income communities
- Aspirational:
  - Explore more live-work-play developments, included inside or adjacent to the Long Island Innovation Park at Hauppauge
  - Offer amenities that alleviate the burden on working families (such as affordable and accessible daycare)

## Long Island Innovation Park at Hauppauge - Workforce Development



## **Survey Information**

From July to September, 2023, the project team conducted online surveys to understand skill and talent attraction/retention needs.

The surveys were sent to employers in Suffolk County, and the majority of the respondents are physically located in the Long Island Innovation Park at Hauppauge (LIIPH).

32 respondents filled out the survey related to skills. 33 respondents filled out the survey related to talent attraction and retention strategies.

Physical location:					
% located in LIIPH	59%				
Sectors:					
% in the manufacturing, warehouse, power generation-related sectors	55%				
% in the Office-based sectors	45%				
Organizational size:					
% whose number of full-time employees is 1-10	9%				
% whose number of full-time employees is 10-20	3%				
% whose number of full-time employees is 20-50	0%				
% whose number of full-time employees is 50-100	41%				
% whose number of full-time employees is 100-200	22%				
% whose number of full-time employees is 200+	25%				
% who also employs part-time employees	75%				
Job title of the respondent:					
% who is Founder of company	13%				
% who is Chief executive	28%				
% who is human resource leader	56%				
% who (also) has other job titles					

## **Survey Responses on Skills**

			Other	General	Admin		Management		Other
	Manufacturing	Warehouse	technical	software	software	Other software	skills	Sales skills	interpersonal
% respondents who indicated that this skill is relevant to their business	63%	31%	34%	53%	63%	31%	63%	56%	41%
Average rating for the importance of this skill (5: most important, 1: least important)	4.7	4.0	4.2	4.5	4.4	4.8	4.8	4.3	4.3
Average rating for the proficiency of new hires / applicants for this skill (5: most proficient; 1: least proficient)	3.0	3.2	3.0	3.2	3.3	3.6	3.4	3.0	3.3
% respondents who indicated that certificates are necessary for this skill	31%	64%	9%	0%	20%	10%	5%	0%	8%
% respondents who currently invest in on-the-job training	50%	90%	82%	65%	95%	80%	85%	83%	131%
% respondents who currently invest in off-site customized training	20%	20%	45%	29%	30%	70%	40%	22%	38%
% respondents who currently invest by partnering with academic institutions	25%	10%	0%	12%	20%	20%	20%	11%	23%
% respondents who currently invest in other means of training	10%	10%	9%	12%	0%	0%	15%	0%	8%
% respondents who currently make no specific investment in training	10%	10%	18%	18%	5%	20%	10%	17%	46%
% respondents who indicated additional training is needed	58%	70%	91%	82%	70%	90%	70%	89%	71%

Based on 32 survey responses (55% from Manufacturing, warehouse, power generation-related sectors; 45% from Office-based sectors)

## **Survey Responses on Talent Attraction / Retention Strategies**

		For this type of benefit,			
	This is currently provided in the company	Employee satisfaction rating is based on internal employee survey	Employee satisfaction rating is based on management assessment	Employee satisfaction rating is based on other information	employees have an average satisfaction rate of (5: most satisfied; 1: least satisfied)
Childcare	3%	24%	79%	9%	3.7
Transportation	3%	24%	79%	9%	4.0
Tuition reimbursement	55%	24%	79%	9%	3.9
Paid professional development	82%	24%	79%	9%	3.9
Bonuses	82%	24%	79%	9%	4.3
Profit sharing	36%	24%	79%	9%	4.5
Health insurance	97%	24%	79%	9%	4.1
Vacation and paid time off	100%	24%	79%	9%	4.3
Set schedules	73%	24%	79%	9%	4.2
Guaranteed number of hours	58%	24%	79%	9%	4.3
Flexible schedules	61%	21%	79%	18%	3.9
Language support	76%	15%	76%	18%	3.8
Additional safety training and support	67%	15%	79%	15%	3.9
Worker voice	64%	21%	82%	15%	3.5
Standardized career pathways and pay scale	70%	18%	85%	15%	3.5

Based on 33 survey responses (55% from Manufacturing, warehouse, power generation-related sectors; 45% from Office-based sectors)







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