

AGENDA REPORT

City Council

MEETING DATE: May 24, 2023

PREPARED BY: Travis M. Karlen **DEPT.** Travis M. Karlen

Director DIRECTOR:

DEPARTMENT: Parks, Recreation and Cultural **CITY** Pamela Antil

ts MANAGER:

SUBJECT:

Public Hearing and Consideration of Adopting Parks and Recreation User Fee Adjustments; and Establishing the Pass-Through of Actual Credit/Debit Card Transaction and Recreation Software Processing Fees; and annual CPI adjustments

RECOMMENDED ACTION:

That the City Council takes the following actions:

- 1. Adopt the Parks and Recreation user fees as recommended by the Parks and Recreation Commission with the addition of cancellation fees for Recreation Programs (Attachment 1).
- 2. Adopt the establishment of pass-through of actual credit card and debit card transaction processing fees and permit processing fees through the registration software, effective July 1, 2023.
- 3. Adopt a fee adjustment each fiscal year by the Consumer Price Index (CPI) of the San Diego Region for the prior calendar year. The CPI will adjust as needed to reflect operational changes beginning July 1, 2024, and on the first day of each July thereafter.
- 4. Approve City Council Resolution No. 2023-59, titled, "A Resolution of the City Council of the City of Encinitas Amending the Parks and Recreation User Fees" (Attachment 2).

ENVIRONMENTAL CONSIDERATIONS:

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" under Section 15378(b)(5) of CEQA Guidelines. The action involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

This item is not related to the Climate Action Plan.

STRATEGIC PLAN:

This item falls under the Fiscal Stewardship and Effective City Services framework. Fiscal Stewardship means using resources in a prudent and efficient manner consistent with City goals. Effective City Services means services are provided respectfully, responsibly, timely and predictably.

FISCAL CONSIDERATIONS:

It is estimated that the user fee adjustments recommended by the Parks and Recreation Commission would generate additional revenue to the City, approximately \$125,000 in FY 2023-24 and \$250,000 in FY 2024-25. Current and proposed cost recovery percentage per category are indicated in the updated fees and cost recovery worksheets (Attachment 3). Cost recovery for indoor facilities would increase from approximately 8% to 9.8% and the cost recovery for all other facilities would increase from approximately 2.3% to 10%.

On August 11, 2021, City Council approved the pass-through of actual credit card and debit card transaction processing fees as part of the 2021 citywide fee study recommendation. Credit card merchants charge the City merchant fees for each credit card transaction the City accepts. Historically, the City absorbed the credit card and debit card transaction fees as well as registration software processing fees generated by City customers. The pass-through of actual credit card/debit card transaction processing fees and the software registration fee will decrease the department's expenditures by approximately \$80,000.

The 2021 citywide fee study also recommended for user fees to be adjusted each fiscal year by the Consumer Price Index (CPI) of the San Diego Region for the prior calendar year. The CPI will adjust as needed to reflect operational changes beginning July 1, 2024, and on the first day of each July thereafter.

BACKGROUND:

In FY 2020-21 the city hired a consultant to complete a citywide fee study. In August 2021 the citywide fee study was presented to City Council and approved for adoption. Implementation of the Parks and Recreation fees were placed on hold due to COVID 19 fiscal impacts on community groups and for additional time for the department to provide public outreach and education on the fee changes.

The majority of Parks and Recreation fees have not been adjusted since 1998 with the exception of Community and Senior Center fees being implemented in 2002 and Library fees in 2008. In February 2023 the department reviewed and updated the fees and cost recovery percentage from the 2021 Fee Study.

ANALYSIS:

The cost to the city to operate and maintain parks and facilities has increased. To benchmark proposed fees, municipalities and school district fees in the north San Diego County region were surveyed. Proposed fees also include cost recovery for credit card and software transaction fees while partially subsidizing light fees, youth, senior, resident, and nonprofit rates.

The proposed fees would increase cost recovery for the ongoing operations, maintenance and services of the various park and recreation facilities. The proposed fees include recreation fees, events, rentals, and associated financial transaction fees.

For fiscal stewardship and efficient use of city resources in a prudent and efficient manner, the proposed fee adjustment highlights include:

Outdoor Facility Use Permit

• Increase in daily fees only

Special Event Permit

- Increase to base permit fee
- Hourly Rate for actual use of public space (hourly rate does not apply for private property)

Athletic Field

- Fees for youth organizations are tiered by three user groups:
 - Resident/Recreational (Recreational Organizations with 70% Residency)
 - Nonresident/Recreational (Recreational Organizations with Under 70% Residency)
 - Competitive or Paid Management
- Nonresident per player fees in addition to hourly rate per season
- Light Fee of \$5/hour for Youth Organizations
- Light Fee of \$10/hour for all other Organizations

Commercial Use

- Permit Fees implemented for Nonresident groups
- Hourly Rate for actual use of public space in addition to base permit fee
- Hourly Light Fee Implemented

Miscellaneous Fees

- Tiered nonresident fees for Recreational Programs
- Increase to senior-aged contract classes per session
- Addition of Community Center Parking Lot Fee
- Tiered cancellation fees (Not in the Commission Recommendation)

Indoor Facility Use Fees

Increase to various miscellaneous fees pertaining to rentals

Upon approval, the proposed fees will go into effect on July 1, 2023 with the exception of athletic field fees and program registration fees. Athletic field fees would be implemented for any permits after January 1, 2024 due to fall field permitting already taking place. It is proposed that permits already issued before approval of fees by the City Council will be honored at the former established rates. Implementation of Recreation Program Fee increases will be implemented for the Fall 2023 registration since summer registration is already underway.

The City Council is requested to adopt the fees based on the work done through the fee study and pass-through of actual credit card and debit card transaction processing fees including permit processing fees through the registration software.

ATTACHMENT:

- 1. 2023 Proposed Parks and Recreation Fees
- 2. City Council Resolution No. 2023-59, titled, "A Resolution of the City Council of the City of Encinitas Amending the Parks and Recreation User Fees"
- 3. Updated Fees and Cost Recovery Worksheets

Facility Use Fee Schedule

Outdoor Facility Use Permit			Dron	acad Eag	
Category	Description	Unit		osed Fee er Day	
City Sponsored	City Rec. Program, Special Event, Class	JOIII C		Duy	
Parties of 25>		Daily		NC	
Resident Youth Group Parties of: 25-50	Youth Recreation Leagues, Public Schools, Scouts, etc.	Dailu		\$25	
Parties of: 25-50 Parties of: 51-100		Daily Daily		\$40	
Parties of: >100		Daily		\$55	
Resident Senior Group	Age 50+, AARP, San Dieguito Sr. Center, etc.	I= ::		ć2F	
Open Space: 25-50 Open Space: 51-100		Daily Daily		\$25 \$40	
Open Space: >100		Daily		\$55	
Resident Non-Profit	Service Educational or Recreational Group				
Open Space: 25-50		Daily		\$30	
Open Space: 51-100 Open Space: >100		Daily Daily		\$50 \$75	
Resident; Private Party	Individual residents	Daily		713	
Open Space: 25-50		Daily		\$35	
Open Space: 51-100		Daily		\$60	
Open Space: >100 Resident Commercial Use or Profit Making Use	Local Shops, Banks, Realtors, Dealerships, etc.	Daily		\$85	
Open Space: 25-50	Local Shops, Danks, Realtors, Dealerships, etc.	Daily		\$45	
Open Space: 51-100		Daily		\$70	
Open Space: >100		Daily		\$95	
Non-Resident Group or Private Party	Groups/Private Parties less than 50% Encinitas Res.	Inaily		\$60	
Open Space: 25-50 Open Space: 51-100		Daily Daily		\$60 \$90	
Open Space: >100		Daily		5120	
Non Resident Commercial/Other	Commercial Uses, Commercial Filming, Businesses				
Open Space: 25-50		Daily		\$65 \$65	
Open Space: 51-100 Open Space: >100		Daily Daily		\$95 5125	
Special Event Permit (NOTE: Proposed Hourly F	Pate is in addition to the Base Fee when Utilizing			,123	
,					
Category	Description	Unit	Proposed Base Fee	Proposed H	Hourly Fee
Resident: Youth and Senior Groups	Residing in 92024/92007				
Special Event Minor (25 - 499)		Daily	\$125	\$5	
Special Event Moderate (500-1999)		Daily	\$125	\$5	
Special Event Major (2000 or More)		Daily	\$150	\$5	
Resident: Service, Educational, Recreational, Non-Profit or Private	Posiding in 02024/02007				
Party	Residing in 92024/92007				
Special Event Minor		Daily			
Special Event Moderate		· · · · · · · · · · · · · · · · · · ·	\$175	\$10	
		Daily	\$175 \$175	\$10 \$10	
Special Event Major		· ·			
Special Event Major Resident: For Profit or Commercial Business	Encinitas Business in 92024/92007	Daily	\$175	\$10	
	Encinitas Business in 92024/92007	Daily	\$175	\$10	
Resident: For Profit or Commercial Business	Encinitas Business in 92024/92007	Daily Daily	\$175 \$200	\$10 \$10	
Resident: For Profit or Commercial Business Special Event Minor	Encinitas Business in 92024/92007	Daily Daily Daily	\$175 \$200 \$225	\$10 \$10 \$25	
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate	Encinitas Business in 92024/92007	Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225 \$225	\$10 \$10 \$25 \$25 \$25	
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major	Encinitas Business in 92024/92007	Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225	\$10 \$10 \$25 \$25 \$25	
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident	Encinitas Business in 92024/92007	Daily Daily Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225 \$225	\$10 \$10 \$25 \$25 \$25	
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor	Encinitas Business in 92024/92007	Daily Daily Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225 \$225 \$250 \$325	\$10 \$10 \$25 \$25 \$25 \$25	
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate	Encinitas Business in 92024/92007	Daily Daily Daily Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325	\$10 \$10 \$25 \$25 \$25 \$25 \$25	
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major	Encinitas Business in 92024/92007	Daily Daily Daily Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325	\$10 \$10 \$25 \$25 \$25 \$25 \$25	Proposed
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major	Encinitas Business in 92024/92007	Daily Daily Daily Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325	\$10 \$10 \$25 \$25 \$25 \$25 \$25	Proposed Per Player
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major	Encinitas Business in 92024/92007	Daily Daily Daily Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25	•
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major	Encinitas Business in 92024/92007 Description	Daily Daily Daily Daily Daily Daily Daily Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit		Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350 Proposed Hourly	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category	Description	Daily Daily Daily Daily Daily Daily Daily Daily Daily Unit	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350 Proposed Hourly Fee	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category City Sponsored	Description City rec. program, special event or class	Daily Daily Daily Daily Daily Daily Daily Daily Daily Duily Duily Duily Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350 Proposed Hourly Fee	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents \$0
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category City Sponsored Resident Youth Group - Recreational (92024/92007)	Description City rec. program, special event or class Recreational sports (non-competitive) 70% Residency	Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350 Proposed Hourly Fee \$0 \$5	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents \$0 \$5
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category City Sponsored Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Competitive (92024/92007)	Description City rec. program, special event or class Recreational sports (non-competitive) 70% Residency Recreational sports (non-competitive) Under 70% Residency	Daily Hourly Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350 Proposed Hourly Fee \$0 \$5	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents \$0 \$5 \$5
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category City Sponsored Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Competitive (92024/92007) Resident Senior Group 50+ (92024/92007)	Description City rec. program, special event or class Recreational sports (non-competitive) 70% Residency Recreational sports (non-competitive) Under 70% Residency Competitive/travel teams (paid staff or try-outs)	Daily Hourly Hourly Hourly	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350 Proposed Hourly Fee \$0 \$5 \$10 \$12	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents \$0 \$5 \$5
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category City Sponsored Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Competitive (92024/92007)	Description City rec. program, special event or class Recreational sports (non-competitive) 70% Residency Recreational sports (non-competitive) Under 70% Residency Competitive/travel teams (paid staff or try-outs)	Daily Hourly Daily	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350 Proposed Hourly Fee \$0 \$5	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents \$0 \$5 \$5
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category City Sponsored Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Competitive (92024/92007) Resident Senior Group 50+ (92024/92007)	Description City rec. program, special event or class Recreational sports (non-competitive) 70% Residency Recreational sports (non-competitive) Under 70% Residency Competitive/travel teams (paid staff or try-outs) Senior 50% of group is 50+	Daily Hourly Hourly Hourly	\$175 \$200 \$225 \$225 \$250 \$325 \$325 \$350 Proposed Hourly Fee \$0 \$5 \$10 \$12	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents \$0 \$5 \$5 \$5
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category City Sponsored Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Competitive (92024/92007) Resident Senior Group 50+ (92024/92007) Resident Adult Groups - Recreational (92024/92007)	Description City rec. program, special event or class Recreational sports (non-competitive) 70% Residency Recreational sports (non-competitive) Under 70% Residency Competitive/travel teams (paid staff or try-outs) Senior 50% of group is 50+ Non-profit Service, Educational, or Recreation Group	Daily Hourly Hourly Hourly Hourly Hourly Hourly Hourly	\$175 \$200 \$225 \$225 \$225 \$325 \$325 \$350 Proposed Hourly Fee \$0 \$5 \$10 \$12 \$5	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non Residents \$0 \$5 \$5 \$5 \$5 \$5
Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Major Athletic Field Use Permit Category City Sponsored Resident Youth Group - Recreational (92024/92007) Resident Youth Group - Competitive (92024/92007) Resident Senior Group 50+ (92024/92007) Resident Adult Groups - Recreational (92024/92007)	Description City rec. program, special event or class Recreational sports (non-competitive) 70% Residency Recreational sports (non-competitive) Under 70% Residency Competitive/travel teams (paid staff or try-outs) Senior 50% of group is 50+ Non-profit Service, Educational, or Recreation Group Adult Private Party or Recreational	Daily	\$175 \$200 \$225 \$225 \$225 \$325 \$335 \$350 Proposed Hourly Fee \$0 \$5 \$12 \$5	\$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	Per Player Fee Non

Commercial Use Permit								
Commercial Ose Permit								
			Proposed Fee	Proposed	Hourly Fee			
Category	Description	Unit	Per Year	Hourly Fee	with Lights			
Resident	Organizations within 92024 or 92007	Annual and	\$250	\$5	\$10			
		Hourly Annual and		4	4			
Non-Resident	Organizations outside 92024 or 92007	Hourly	\$300	\$10	\$15			
Facility Deposits (Outdoor)								
Category	Description	Unit	Proposed Fee					
Reservation Deposit	Deposit with Reservation Non Refundable (Applied to Permit Fee)	Per Occurance	\$:	20.00				
	Required for large (51) group events (Except Resident Youth and							
Cleaning/Damage Deposit	Senior) Additional deposit required if high risk exists at discretion	Per Occurance	\$2	.00.00				
	of Director.							
Key Deposit	Required for temporary issuance of facility keys	Per Key	\$250.00					
Staff Costs	Additional Staff Costs Incurred as part of the event	Full Rate Hourly	y Cost Recovery					
Field Prep Fees	Groups requiring use of athletic fields will subject to a field	Per Occurance	Cost	Recovery				
<u> </u>	preparation fee		· ·					
Cleaning/Damage Costs	Extraordinary cleaning or damage costs will be assessed to user	Per Occurance	Cost Recovery					
Miscellaneous Fees								
Category	Description	Unit	Prop	osed Fee				
Registration Fee	Active Registration Fee Non Senior	/ Program	\$	2.50				
Registration Fee - Seniors Resident	Active Registration Fee 50+	/ Program	\$	1.00				
Registration Fee - Seniors Non-Resident	Active Registration Fee 50+	/ Program	\$	2.50				
Senior Program Fee	Per Class Fee	/ Program	\$	7.00				
Recreation and Arts Program Fees - Market Rate	Program Fees Non-Senior	/ Program	M	arket				
Non Resident Fee - Programs Up to \$100	Non-Resident Fee	/ Program	\$:	15.00				
Non Resident Fee - Programs \$101 - \$200	Non-Resident Fee	/ Program	\$:	20.00				
Non Resident Fee - Programs \$201+	Non-Resident Fee	/ Program	\$:	25.00				
Non Resident Fee - Seniors	Active Registration Fee 50+	/ Program	\$	3.00				
Community Center Parking Lot	Lot Fee	Day	\$1	.50.00				
Cancellation Fee - 10 Calendar Days	10 calendar days before start date	/ Program	\$:	20.00				
Cancellation Fee - 5 Calendar Days	5 Calendar days before start date	_	25% of Re	gistration Fe	e			
Cancellation Fee - Programs For Ages 50+ at the Senior Center	Programs For Ages 50+ Only	/ Program	\$:	10.00				
Cancellation Fee - Programs Under \$20	Registration Fee \$20 & Under		Full Cost of Regis	stration (No	Refund)			
Transfer Fee - 5 Calendar Days	At Least 5 calendar days before start date.	/ Program	\$:	10.00				

Daam Dantala											
ROOMS	ROOM	I NAME/TYPE		PROPO	SED HOURI	Y RATES		PROP	OSED DEF	POSITS	PROPOSED SET UP
#	Name	Room Type	ı	П	III	IV	V	No Food	Food	Alcohol	Setup Fees
116	Elm	Conference	NC	\$15	\$35	\$45	\$55	\$100	\$200	\$300	\$10
117	Pine	Dance/Exercise	NC	\$25	\$65	\$75	\$85	\$100	NA	NA	\$10
118	Maple	Activity/Meeting	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$10
120	Cottonwood	Activity/Meeting	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$10
120-A	Cottonwood A	Activity/Meeting	NC	\$15	\$35	\$40	\$45	\$100	\$200	\$300	\$5
120-B	Cottonwood B	Activity/Meeting	NC	\$15	\$35	\$40	\$45	\$100	\$200	\$300	\$5
136	Eucalyptus	Activity/Meeting	NC	\$25	\$65	\$75	\$85	\$100	\$200	\$300	\$10
140	Acacia	Activity/Meeting	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$10
140-A	Acacia A	Activity/Meeting	NC	\$15	\$35	\$40	\$45	\$100	\$200	\$300	\$5
140-B	Acacia B	Activity/Meeting	NC	\$15	\$35	\$40	\$45	\$100	\$200	\$300	\$5
102	Gymnasium	Activity	NC	\$75	\$125	\$140	\$165	\$200	NA	NA	\$50
102-A	Gymnasium A	Activity	NC	\$40	\$65	\$70	\$85	\$200	NA	NA	\$25
102-B	Gymnasium B	Activity	NC	\$40	\$65	\$70	\$85	\$200	NA	NA	\$25
142	Manzanita	Banquet Hall	NC	\$85	\$175	\$225	\$275	\$200	\$200	\$300	\$50
142-A	Manzanita-A	Banquet Hall A	NC	\$45	\$90	\$115	\$140	\$200	\$200	\$300	\$25
142-B	Manzanita-B	Banquet Hall B	NC	\$45	\$90	\$115	\$140	\$200	\$200	\$300	\$25
ОС	Courtyard	*Patio	NC	\$30	\$50	\$80	\$90	200	\$200	\$300	\$0
144	Kitchen	Kitchen	NC	\$25	\$35	\$50	\$60	NA	\$200	NA	N/A
LCR	Library	Community Room	NC	\$50	\$75	\$105	\$125	\$100	\$200	\$300	\$25
LCLL	Library	Literacy Lab	NC	\$15	\$30	\$45	\$55	\$100	NA	NA	\$0
	ITEM		PR	OPOSED	FEES						
(Group II - Danc	e Floor	0,7	\$1.50/Pa	nel						
G	roup III - V Dan	ce Floor	C	ost Reco	very						
	Stage panels (4	1′ x 8′)	\$2	25/per p	anel						
	LCD Projec	tor		\$20							
Ban	quet Hall 90" 1			\$20							
	DVD Playe			\$20							
	ortable Sound	•		\$20 \$20							
	nquet Hall Sour odium with Mic	<u> </u>		\$10							
	Projector Sci	•		\$0							
	Wi-Fi			\$0							
	o-Tier Rubberr			\$0							
	ound Tables (M			\$0							
	2" Oval Tables ctangular Table	es (Maximum 4)		\$0 \$0							
		es (Maximum 12)		\$0							
				\$0							
	2' x 4' Rectangular Tables 4' x 4' Card Tables (Maximum 36)				\$0						
Banque	t Hall Chairs (N	laximum 300)		\$0							
Gymna	sium Chairs (N	laximum 400)		\$0							

\$10

\$10

\$10 \$2.50

Cost Recovery

Cost Recovery

Cost Recovery

Brass Easel

White Board

Flags (American & California)

Music Stands (Each) Extra Staff (Per Person)

Security (Per Person)

Labor Company (Per Person)

RESOLUTION NO. 2023-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ENCINITAS AMENDING THE PARKS AND RECREATION USER FEES

WHEREAS, the Government Code of the State of California establishes procedures and criteria for the imposition of fees by local agencies;

WHEREAS, on August 11, 2021, the City Council adopted Resolution Numbers 2021-52, 53, 54, 55, 56, 57, & 58 amending User Fees for the Building, Planning, Engineering, Fire Prevention, and Marine Safety Departments;

WHEREAS, the Parks and Recreation Commission has reviewed and recommended for approval by City Council the proposed Parks and Recreation User Fee adjustments and pass-through of actual credit and debit card transaction fees;

WHEREAS, the City Council has reviewed the proposed Parks and Recreation User Fee adjustments and pass-through of actual credit and debit card transaction fees; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Encinitas that the fees as shown in **Exhibit A**, are hereby adopted and will become effective as of July 1, 2023 with the exception of Athletic Field fees which will be effective as of July 1, 2024 and Recreation Program fees which will be effective in conjunction with the Fall 2023 Recreation Guide; and that beginning July 1, 2024 and on the first day each July thereafter, the fees shall be increased by the prior calendar year's Annual Average Consumer Price Index for the San Diego Region.

PASSED, APPROVED AND ADOPTED, this 24th day of May, 2023 by the City Council of the City of Encinitas, State of California.

	Tony Kranz, Mayor
ATTEST:	
Kathy Hollywood, City Clerk	

APPROVED AS TO FORM:
Tarquin Preziosi, City Attorney
CERTIFICATION: I, Kathy Hollywood, City Clerk of the City of Encinitas, California, described certify under penalty of perjury that the foregoing Resolution was duly adopted at regular meeting of the City Council on the 24 th day of May 2023 by the following vote:
AYES:
NOES:
ABSENT:
ABSTAIN:
Kathy Hollywood, City Clerk

Facility Use Fee Schedule

Outdoor Facility Use Permit					
Outdoor racinty ose remit		1	Prop	osed Fee	
Category	Description	Unit	•	er Day	
City Sponsored	City Rec. Program, Special Event, Class				
Parties of 25> Resident Youth Group	Youth Recreation Leagues, Public Schools, Scouts, etc.	Daily		NC	
Parties of: 25-50	Touth Necreation Leagues, Fubile Schools, Scouts, etc.	Daily		\$25	
Parties of: 51-100		Daily		\$40	
Parties of: >100		Daily		\$55	
Resident Senior Group Open Space: 25-50	Age 50+, AARP, San Dieguito Sr. Center, etc.	Daily		\$25	
Open Space: 51-100		Daily		\$40	
Open Space: >100		Daily		\$55	
Resident Non-Profit	Service Educational or Recreational Group	In ii		ć20	
Open Space: 25-50 Open Space: 51-100		Daily Daily		\$30 \$50	
Open Space: >100		Daily		\$75	
Resident; Private Party	Individual residents				
Open Space: 25-50		Daily		\$35 \$60	
Open Space: 51-100 Open Space: >100		Daily Daily		\$85	
Resident Commercial Use or Profit Making Use	Local Shops, Banks, Realtors, Dealerships, etc.	,,			
Open Space: 25-50		Daily		\$45	
Open Space: 51-100 Open Space: >100	<u> </u>	Daily		\$70 \$95	
Non-Resident Group or Private Party	Groups/Private Parties less than 50% Encinitas Res.	Daily		<i>وو</i> ر	
Open Space: 25-50		Daily		\$60	
Open Space: 51-100		Daily		\$90	
Open Space: >100 Non Resident Commercial/Other	Commercial Uses, Commercial Filming, Businesses	Daily	Ş	\$120	
Open Space: 25-50	Commercial oses, Commercial Finning, Businesses	Daily		\$65	
Open Space: 51-100		Daily		\$95	
Open Space: >100		Daily		\$125	
Special Event Permit (NOTE: Proposed Hourly R	Rate is in addition to the Base Fee when Utilizing	City Faciliti	es)		
Category	Description	Unit	Proposed Base Fee	Proposed I	Hourly Fee
Resident: Youth and Senior Groups	Residing in 92024/92007	O.IIIC	110poseu buse ree	Порозси	riourly rec
Special Event Minor (25 - 499)		Daily	\$125	\$5	
Special Event Moderate (500-1999)		Daily	\$125		
Special Event Major (2000 or More)		Daily	\$150	\$5	
Resident: Service, Educational, Recreational, Non-Profit or Private	II	Juny	Ų250	ų s	
Party	Residing in 92024/92007				
Special Event Minor		Daily	\$175	\$10	
Special Event Moderate		Daily	\$175	\$10	
Special Event Major		Daily	\$200	\$10	
Resident: For Profit or Commercial Business	Encinitas Business in 92024/92007				
Special Event Minor		Daily	\$225	\$25	
Special Event Moderate		Daily	\$225	\$25	
Special Event Major		Daily	\$250	\$25	
Non-Resident					
Special Event Minor		Daily	\$325	\$25	
Special Event Moderate		Daily	\$325	\$25	
Special Event Major		Daily	\$350	\$25	
Athletic Field Use Permit					
					Proposed
				Additional	Per Player
			Proposed Hourly	Hourly Fee	Fee Non
Category	Description	Unit	Fee	Lights	Residents
City Sponsored	City rec. program, special event or class	NA	\$0		\$0
Resident Youth Group - Recreational (92024/92007)	Recreational sports (non-competitive) 70% Residency	Hourly	\$5		\$5
Resident Youth Group - Recreational (92024/92007)	Recreational sports (non-competitive) Under 70% Residency	Hourly	\$10		\$5
Resident Youth Group - Competitive (92024/92007)	Competitive/travel teams (paid staff or try-outs)	Hourly	\$12		\$5
Resident Senior Group 50+ (92024/92007)	Senior 50% of group is 50+	Hourly	\$5	\$5	\$5
Resident Adult Groups - Recreational (92024/92007)		Hourly	\$15	\$10	\$5
	Non-profit Service, Educational, or Recreation Group				
			620	Ć10	\$5
Private Resident Adult Groups (92024/92007)	Adult Private Party or Recreational	Hourly	\$20	\$10	
Private Resident Adult Groups (92024/92007) Resident Adult Groups - Profit Making (92024/92007)	Commercial Use with Businesses in 92024 or 92007 where the	Hourly	\$20		\$5
		· ·		\$10	

Commercial Use Permit							
Category	Description	Unit	Proposed Fee Per Year		Hourly Fee		
Resident	Organizations within 92024 or 92007	Annual and Hourly	\$250	\$5	\$10		
Non-Resident	Organizations outside 92024 or 92007	Annual and Hourly	\$300	\$10	\$15		
Facility Deposits (Outdoor)							
Category	Description	Unit	Prop	osed Fee			
Reservation Deposit	Deposit with Reservation Non Refundable (Applied to Permit Fee)	Per Occurance	\$:	20.00			
Cleaning/Damage Deposit	Required for large (51) group events (Except Resident Youth and Senior) Additional deposit required if high risk exists at discretion of Director.	1	\$2	200.00			
Key Deposit	Required for temporary issuance of facility keys	Per Key	\$250.00				
Staff Costs	Additional Staff Costs Incurred as part of the event	Full Rate Hourly	y Cost Recovery				
Field Prep Fees	Groups requiring use of athletic fields will subject to a field preparation fee	Per Occurance		Recovery			
Cleaning/Damage Costs	Extraordinary cleaning or damage costs will be assessed to user	Per Occurance	Cost	Recovery			
Miscellaneous Fees							
Category	Description	Unit	Prop	osed Fee			
Registration Fee	Active Registration Fee Non Senior	/ Program	\$	2.50			
Registration Fee - Seniors Resident	Active Registration Fee 50+	/ Program	¢	1.00			
Registration Fee - Seniors Non-Resident	Active Registration Fee 50+	/ Program	\$	2.50			
Senior Program Fee	Per Class Fee	/ Program	\$	7.00			
Recreation and Arts Program Fees - Market Rate	Program Fees Non-Senior	/ Program	M	arket			
Non Resident Fee - Programs Up to \$100	Non-Resident Fee	/ Program	\$:	15.00			
Non Resident Fee - Programs \$101 - \$200	Non-Resident Fee	/ Program	\$:	20.00			
Non Resident Fee - Programs \$201+	Non-Resident Fee	/ Program	\$:	25.00			
Non Resident Fee - Seniors	Active Registration Fee 50+	/ Program	\$	3.00			
Community Center Parking Lot	Lot Fee	Day	\$1	.50.00			
Cancellation Fee - 10 Calendar Days	10 calendar days before start date	/ Program	\$:	20.00			
Cancellation Fee - 5 Calendar Days	5 Calendar days before start date	/ Program	25% of Re	gistration Fe	e		
Cancellation Fee - Programs For Ages 50+ at the Senior Center	Programs For Ages 50+ Only	/ Program	\$:	10.00			
Cancellation Fee - Programs Under \$20	Registration Fee \$20 & Under	/ Program	Full Cost of Regis	stration (No	Refund)		
Transfer Fee - 5 Calendar Days	At Least 5 calendar days before start date.	/ Program	\$:	10.00			

ROOMS	ROOM	NAME/TYPE		PROPO	SED HOURI	Y RATES		PROP	OSED DEF	OSITS	PROPOSED SET UP
#	Name	Room Type	ı	II	III	IV	V	No Food	Food	Alcohol	Setup Fees
116	Elm	Conference	NC	\$15	\$35	\$45	\$55	\$100	\$200	\$300	\$10
117	Pine	Dance/Exercise	NC	\$25	\$65	\$75	\$85	\$100	NA	NA	\$10
118	Maple	Activity/Meeting	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$10
120	Cottonwood	Activity/Meeting	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$10
120-A	Cottonwood A	Activity/Meeting	NC	\$15	\$35	\$40	\$45	\$100	\$200	\$300	\$5
120-B	Cottonwood B	Activity/Meeting	NC	\$15	\$35	\$40	\$45	\$100	\$200	\$300	\$5
136	Eucalyptus	Activity/Meeting	NC	\$25	\$65	\$75	\$85	\$100	\$200	\$300	\$10
140	Acacia	Activity/Meeting	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$10
140-A	Acacia A	Activity/Meeting	NC	\$15	\$35	\$40	\$45	\$100	\$200	\$300	\$5
140-B	Acacia B	Activity/Meeting	NC	\$15	\$35	\$40	\$45	\$100	\$200	\$300	\$5
102	Gymnasium	Activity	NC	\$75	\$125	\$140	\$165	\$200	NA	NA	\$50
102-A	Gymnasium A	Activity	NC	\$40	\$65	\$70	\$85	\$200	NA	NA	\$25
102-B	Gymnasium B	Activity	NC	\$40	\$65	\$70	\$85	\$200	NA	NA	\$25
142	Manzanita	Banguet Hall	NC	\$85	\$175	\$225	\$275	\$200	\$200	\$300	\$50
142-A	Manzanita-A	Banquet Hall A	NC	\$45	\$90	\$115	\$140	\$200	\$200	\$300	\$25
142-B	Manzanita-B	Banquet Hall B	NC	\$45	\$90	\$115	\$140	\$200	\$200	\$300	\$25
OC		*Patio	NC			\$80	\$90	200			\$0
	Courtyard			\$30	\$50		-		\$200	\$300	
144	Kitchen	Kitchen	NC	\$25	\$35	\$50	\$60	NA	\$200	NA	N/A
LCR	Library	Community Room	NC	\$50	\$75	\$105	\$125	\$100	\$200	\$300	\$25
LCLL	Library	Literacy Lab	NC	\$15	\$30	\$45	\$55	\$100	NA	NA	\$0
	ITEM Group II - Danc	e Floor		OPOSED \$1.50/Pa							
	roup III - V Dan			ost Reco							
	Stage panels (4			25/per p							
	LCD Project	tor		\$20							
Bar	quet Hall 90" T	` '		\$20							
	DVD Playe			\$20							
	Portable Sound	•		\$20 \$20							
	odium with Mic	•		\$10							
	Projector Sci			\$0							
	Wi-Fi			\$0							
	o-Tier Rubberr			\$0							
	ound Tables (M 2" Oval Tables	,		\$0 \$0							
		es (Maximum 12)		\$0							
8' x 28" Re	3' x 28" Rectangular Tables (Maximum 12)										
	x 4' Rectangula		\$0								
	Card Tables (N			\$0							
Banque	et Hall Chairs (N	1aximum 300)		\$0							

\$0

\$10

\$10

\$10 \$2.50

Cost Recovery

Cost Recovery

Cost Recovery

Gymnasium Chairs (Maximum 400)

Brass Easel

White Board

Flags (American & California)

Music Stands (Each) Extra Staff (Per Person)

Security (Per Person)

Labor Company (Per Person)

Facility Use Fees Worksheet

Resident Senior Group 50+ (92024/92007)

Senior 50% of group is 50+

Facility Use Fees Work	Silect										
Outdoor Facility Use Permit											
				Current Cost	Full Cost	Proposed Fee	Proposed Cost				
Category	Description	Unit	Current Fee	Recovery %	Recovery	Per Day	Recovery %	Notes			
City Sponsored	City Rec. Program, Special Event, Class		NC			NC	NC				
Parties of 25> Resident Youth Group	Youth Recreation Leagues, Public Schools, Scouts, etc.		NC			NC	NC NC				
Parties of: 25-50	Tourn hear eation beagues, i usine someons, scours, etc.	Daily	\$20	7%	\$269	\$25	9%				
Parties of: 51-100		Daily	\$30		\$269	\$40	15%				
Parties of: >100	Age 50+, AARP, San Dieguito Sr. Center, etc.	Daily	\$40	15%	\$269	\$55	20%				
Resident Senior Group Open Space: 25-50	Age 50+, AARP, San Dieguito Sr. Center, etc.	Daily	\$20	7%	\$269	\$25	9%				
Open Space: 51-100		Daily	\$30	11%	\$269	\$40	15%				
Open Space: >100		Daily	\$40	15%	\$269	\$55	20%				
Resident Non-Profit	Service Educational or Recreational Group	In-th-	ćar	00/	¢2.00	620	440/				
Open Space: 25-50 Open Space: 51-100		Daily Daily	\$25 \$40	9% 15%	\$269 \$269	\$30 \$50	11% 19%				
Open Space: >100		Daily	\$60		\$269	\$75	28%				
Resident; Private Party	Individual residents	T D G H Y	\$	2270		Ŷ73	2070				
Open Space: 25-50		Daily	\$30		\$269	\$35	13%				
Open Space: 51-100		Daily	\$ <u>50</u>		\$269 \$360	\$60	22%				
Open Space: >100 Resident Commercial Use or Profit Making Use	Local Shops, Banks, Realtors, Dealerships, etc.	Daily	\$70	26%	\$269	\$85	32%				
Open Space: 25-50	Local Shops, Danks, Neartons, Dealerships, etc.	Daily	\$40	15%	\$269	\$45	17%				
Open Space: 51-100		Daily	\$60	22%	\$269	\$70	26%				
Open Space: >100		Daily	\$80	30%	\$269	\$95	35%				
Non-Resident Group or Private Party	Groups/Private Parties less than 50% Encinitas Res.	In-th-	ćEO	4.00/	¢2.00	¢co.	220/				
Open Space: 25-50 Open Space: 51-100		Daily Daily	\$50 \$75	19% 28%	\$269 \$269	\$60 \$90	22 <u>%</u> 33%				
Open Space: >100		Daily	\$100	37%	\$269	\$120	45%				
Non Resident Commercial/Other	Commercial Uses, Commercial Filming, Businesses	1									
Open Space: 25-50		Daily	\$50	19%	\$269	\$65	24%				
Open Space: 51-100 Open Space: >100		Daily Daily	\$75 \$100		\$269 \$269	\$95 \$125	35% 46%				
	Hourly Rate is in addition to the Base Fee	12 4	, , , , , , , , , , , , , , , , , , , ,		7203	Ş123 ₁	4070	<u> </u>			
				Current Cost	Full Cost	Proposed Base	Proposed Hourly	Proposed Cost			
Category	Description	Unit	Current Fee	Recovery	Recovery	Fee	Fee	Recovery %	Notes		
Resident: Youth and Senior Groups	Residing in 92024/92007										
Special Event Minor (25 - 499)		Daily	\$100	15%	ĊCEC			220/			
Special Event Moderate (500-1999) Special Event Major (2000 or More)		Dailv			\$656	\$125	<u>\$5</u>		*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
<u>Special Everit iviajor (2000 or iviore)</u>			\$100	13%	\$745	\$125	\$5 \$5	20%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service Educational Recreational Non-Profit		Daily	\$100 \$100						*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit	Residing in 92024/92007			13%	\$745	\$125		20%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party	Residing in 92024/92007	Daily	\$100	13% 11%	\$745 \$924	\$125 \$150	\$5 \$5	20% 19%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor	Residing in 92024/92007			13%	\$745 \$924 \$656	\$125 \$150 \$175	\$5 \$5 \$5	20% 19% 34%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major	Residing in 92024/92007	Daily Daily	\$100 \$150	13% 11% 23%	\$745 \$924	\$125 \$150	\$5 \$5	20% 19% 34% 30%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business	Residing in 92024/92007 Encinitas Business in 92024/92007	Daily Daily Daily Daily	\$100 \$150 \$150 \$150	13% 11% 23% 20% 16%	\$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$175 \$200	\$5 \$5 \$10 \$10 \$10	20% 19% 34% 30% 27%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor	Residing in 92024/92007	Daily Daily Daily Daily Daily Daily	\$100 \$150 \$150 \$150	13% 11% 23% 20% 16%	\$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$175 \$200	\$5 \$5 \$10 \$10 \$10	20% 19% 34% 30% 27%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate	Residing in 92024/92007	Daily Daily Daily Daily	\$100 \$150 \$150 \$150 \$150 \$200 \$200	13% 11% 23% 20% 16% 30% 27%	\$745 \$924 \$656 \$745 \$924 \$656 \$745	\$125 \$150 \$175 \$175 \$175 \$200	\$5 \$5 \$10 \$10	20% 19% 34% 30% 27% 53% 47%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Non-Resident	Residing in 92024/92007	Daily Daily Daily Daily Daily Daily Daily	\$150 \$150 \$150 \$150 \$200 \$200 \$200	13% 11% 23% 20% 16% 30% 27% 22%	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924	\$125 \$150 \$150 \$175 \$175 \$200 \$225 \$225 \$225	\$10 \$10 \$10 \$10 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Non-Resident Special Event Major	Residing in 92024/92007	Daily	\$100 \$150 \$150 \$150 \$200 \$200 \$200 \$300	13% 11% 23% 20% 16% 30% 27% 22%	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$250 \$325	\$5 \$5 \$10 \$10 \$10 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate	Residing in 92024/92007	Daily	\$150 \$150 \$150 \$150 \$150 \$200 \$200 \$200 \$300 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40%	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$250 \$325 \$325	\$10 \$10 \$10 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Minor Special Event Moderate Special Event Minor Special Event Minor Special Event Moderate Special Event Moderate	Residing in 92024/92007	Daily	\$100 \$150 \$150 \$150 \$200 \$200 \$200 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40%	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$225 \$250 \$325 \$325	\$5 \$5 \$10 \$10 \$10 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60%	*Additional cha	rges for lighting -	- Use light charge for Athletic Fields
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Minor Special Event Moderate Special Event Minor Special Event Minor Special Event Moderate Special Event Moderate	Residing in 92024/92007	Daily	\$150 \$150 \$150 \$150 \$150 \$200 \$200 \$200 \$300 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40% 32%	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$250 \$325 \$325	\$10 \$10 \$10 \$10 \$25 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60% 51%			
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Moderate Special Event Moderate Special Event Minor Special Event Moderate Special Event Moderate	Residing in 92024/92007	Daily	\$150 \$150 \$150 \$150 \$150 \$200 \$200 \$200 \$300 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40% 32%	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$225 \$250 \$325 \$325 \$325	\$10 \$10 \$10 \$10 \$25 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60% 51%	Proposed Cost	Proposed Per	
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Minor Special Event Moderate Special Event Minor Special Event Minor Special Event Moderate Special Event Moderate	Residing in 92024/92007	Daily	\$150 \$150 \$150 \$150 \$150 \$200 \$200 \$200 \$300 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40% 32%	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$250 \$325 \$325	\$10 \$10 \$10 \$10 \$25 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60% 51%	Proposed Cost	Proposed Per Player Fee Non	
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Minor Special Event Moderate Special Event Major	Residing in 92024/92007	Daily	\$150 \$150 \$150 \$150 \$150 \$200 \$200 \$200 \$300 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40% 32%	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$225 \$250 \$325 \$325 \$325	\$10 \$10 \$10 \$10 \$25 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60% 51%	Proposed Cost	Proposed Per Player Fee Non	
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Minor Special Event Moderate	Encinitas Business in 92024/92007	Daily	\$100 \$150 \$150 \$150 \$200 \$200 \$200 \$300 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40% 32% Current Cost Recovery	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 Full Cost Recovery	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$250 \$325 \$325 \$325 \$350 Proposed Hourly Fee	\$10 \$10 \$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60% 51% Additional Hourly Fee Lights	Proposed Cost Recovery %	Proposed Per Player Fee Non	Notes
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Minor Special Event Moderate Special Event Major Non-Resident Special Event Minor Special Event Minor Special Event Moderate Category City Sponsored	Encinitas Business in 92024/92007 Description	Daily	\$150 \$150 \$150 \$150 \$200 \$200 \$200 \$300 \$300 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40% 32% Current Cost Recovery (No Lights)	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 Full Cost Recovery (No Lights)	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$225 \$325 \$325 \$325 \$350 Proposed Hourly Fee	\$10 \$10 \$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60% 51% Additional Hourly Fee Lights \$0	Proposed Cost Recovery % (Lights)	Proposed Per Player Fee Non Residents	Notes
Resident: Service, Educational, Recreational, Non-Profit or Private Party Special Event Minor Special Event Moderate Special Event Major Resident: For Profit or Commercial Business Special Event Minor Special Event Moderate Special Event Moderate Special Event Moderate Special Event Minor Non-Resident Special Event Minor Special Event Moderate Special Event Moderat	Encinitas Business in 92024/92007 Description City rec. program, special event or class	Daily NA	\$150 \$150 \$150 \$150 \$200 \$200 \$200 \$300 \$300 \$300	13% 11% 23% 20% 16% 30% 27% 22% 46% 40% 32% Current Cost Recovery (No Lights)	\$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 \$656 \$745 \$924 Full Cost Recovery (No Lights)	\$125 \$150 \$175 \$175 \$200 \$225 \$225 \$225 \$325 \$325 \$325 \$350 Proposed Hourly Fee	\$10 \$10 \$10 \$10 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25 \$25	20% 19% 34% 30% 27% 53% 47% 41% 69% 60% 51% Additional Hourly Fee Lights \$0 \$5	Proposed Cost Recovery % (Lights)	Proposed Per Player Fee Non Residents \$0	Notes

Hourly

\$140

	T	1	1							
Resident Adult Groups - Recreational (92024/92007)	Non-profit Service, Educational, or Recreation Group	Hourly	\$5	4%	\$140	\$15	11%	\$10	9%	\$5
Private Resident Adult Groups (92024/92007)	Adult Private Party or Recreational	Hourly	\$6	4%	\$140	\$20	14%	\$10	10%	\$5
Resident Adult Groups - Profit Making (92024/92007)	Commercial Use with Businesses in 92024 or 92007 where the business makes a profit	Hourly	\$8	6%	\$140	\$25	18%	\$10	12%	\$5
Non-Resident Groups	All Groups Residing outside 92024 or 92007	Hourly	\$10	7%	\$140	\$30	22%	\$10	14%	\$10
Room Rentals	See PRCA Room Rentals Tab									
Commercial Use Permit										
				Current Cost	Full Cost	Proposed Fee	Proposed Hourly	Proposed Cost	Hourly Fee	
Category	Description	Unit Annual and	\$250 Annual	Recovery	Recovery	Per Year	Fee	Recovery %		Notes
Resident	Organizations within 92024 or 92007	Hourly	\$0 Hourly	44%	\$572	\$250	\$5	48%	\$10	
Non-Resident	Organizations outside 92024 or 92007	Annual and Hourly	\$250 Annual \$0 Hourly	44%	\$572	\$300	\$10	61%	\$15	
Facility Deposits (Outdoor)										
Category	Description	Unit	Current Fee			Proposed Fee		Notes		
Reservation Deposit	Deposit with Reservation Non Refundable (Applied to		\$20.00			\$20.00				
Cleaning/Damage Deposit	Required for large (51) group events (Except Resident Youth and Senior) Additional deposit required if high risk	Occurance t Per	\$100.00			\$200.00				
	exists at discretion of Director.	Occurance	·							
Key Deposit	Required for temporary issuance of facility keys	Per Key	\$10.00			\$250.00		Lost keys require	keyed	
Staff Costs		Full Rate	Cost Recovery			Cost Recovery				
	Additional Staff Costs Incurred as part of the event Groups requiring use of athletic fields will subject to a field		<u>'</u>			,				
Field Prep Fees	preparation fee		Cost Recovery			Cost Recovery				
Cleaning/Damage Costs	Extraordinary cleaning or damage costs will be assessed to		Cost Recovery			Cost Recovery				
	user	Occurance	cost necovery			Cost Necovery				
Miscellaneous Fees							1			
Category	Description	Unit	Current Fee			Proposed Fee		Notes		
Registration Fee	Active Registration Fee Non Senior	· -	\$2.50			\$2.50				
Registration Fee - Seniors Resident	Active Registration Fee 50+		\$1.00			\$1.00				
Registration Fee - Seniors Non-Resident	Active Registration Fee 50+	_	\$1.00			\$2.50				1 2024 614 16 1 442
Senior Program Fee	Per Class Fee		\$5.00			\$7.00			Exan	nple 2024 a 6 Week Session = \$42
Recreation and Arts Program Fees - Market Rate	Program Fees Non-Senior		Market			Market				
Non Resident Fee - Programs Up to \$100 Non Resident Fee - Programs \$101 - \$200	Non-Resident Fee Non-Resident Fee		\$10.00 \$10.00			\$15.00 \$20.00				
Non Resident Fee - Programs \$201+	Non-Resident Fee		\$10.00			\$20.00				
Non Resident Fee - Programs \$201+ Non Resident Fee - Seniors	Active Registration Fee 50+		\$10.00			\$25.00				
Community Center Parking Lot	Lot Fee		\$0.00			\$150.00			E ₂	cclusive Use (Prorated if Partial)
Cancellation Fee - 10 Calendar Days	10 calendar days before start date		\$10.00			\$20.00				Course one (Frontieum articus)
Cancellation Fee - 5 Calendar Days	5 Calendar days before start date	-	\$10.00			25% of Registration				
						Fee				
Cancellation Fee - Programs For Ages 50+ at the Senior Center	Programs For Ages 50+ Only	/ / Program	\$10.00			\$10.00				
Cancellation Fee - Programs Under \$20	Registration Fee \$20 & Under	r / Program	\$10.00			Full Cost of Registration (No Refund)				
Transfer Fee - 5 Calendar Days	At Least 5 calendar days before start date.	. / Program	\$10.00			\$10.00				
	•	•	<u> </u>	I.				-		

PROPOSED

SET UP

Setup Fees

\$10

\$10

\$10 \$10

\$5

\$5 \$10

\$10

\$5

\$5 \$50

\$25

\$25

\$50

\$25

\$25 \$0

N/A

\$25 \$0

SET UP FEES

Setup Fees

\$0

\$0

\$0

\$0

\$0 \$0

\$0

\$0 \$0

\$0

\$50

\$25 \$25

\$50 \$25

\$25

\$0

N/A

\$0

\$0

Room Rei	ntals																
									PROPOSED)						PROPOSED)
ROOM	NAME/TYPE		Н	IOURLY RA	TES			H	OURLY RAT	ΓES			DEPOSITS			DEPOSITS	
Name	Room Type	ı	II	Ш	IV	V	ı	Ш	Ш	IV	v	No Food	Food	Alcohol	No Food	Food	Alcohol
Elm	Conference	NC	\$10	\$30	\$40	\$50	NC	\$15	\$35	\$45	\$55	\$100	\$200	N/A	\$100	\$200	\$300
Pine	Dance/Exercise	NC	\$20	\$60	\$70	\$85	NC	\$25	\$65	\$75	\$85	\$100	\$200	N/A	\$100	NA	NA
Maple	Activity/Meeting	NC	\$15	\$35	\$45	\$60	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$100	\$200	\$300
Cottonwood	Activity/Meeting	NC	\$15	\$35	\$45	\$60	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$100	\$200	\$300
Cottonwood A	Activity/Meeting	NC	\$8	\$17.50	\$25	\$30	NC	\$15	\$35	\$40	\$45	\$100	\$200	N/A	\$100	\$200	\$300
Cottonwood B	Activity/Meeting	NC	\$8	\$17.50	\$25	\$30	NC	\$15	\$35	\$40	\$45	\$100	\$200	N/A	\$100	\$200	\$300
Eucalyptus	Activity/Meeting	NC	\$15	\$35	\$45	\$60	NC	\$25	\$65	\$75	\$85	\$100	\$200	\$300	\$100	\$200	\$300
Acacia	Activity/Meeting	NC	\$15	\$35	\$45	\$60	NC	\$30	\$70	\$80	\$90	\$100	\$200	\$300	\$100	\$200	\$300
Acacia A	Activity/Meeting	NC	\$8	\$17.50	\$25	\$30	NC	\$15	\$35	\$40	\$45	\$100	\$200	N/A	\$100	\$200	\$300
Acacia B	Activity/Meeting	NC	\$8	\$17.50	\$25	\$30	NC	\$15	\$35	\$40	\$45	\$100	\$200	N/A	\$100	\$200	\$300
Gymnasium	Activity	NC	\$50	\$100	\$115	\$125	NC	\$75	\$125	\$140	\$165	\$200	\$200	N/A	\$200	NA	NA
Gymnasium A	Activity	NC	\$25	\$50	\$55	\$62.50	NC	\$40	\$65	\$70	\$85	\$200	\$200	N/A	\$200	NA	NA
Gymnasium B	Activity	NC	\$25	\$50	\$55	\$62.50	NC	\$40	\$65	\$70	\$85	\$200	\$200	N/A	\$200	NA	NA
Manzanita	Banquet Hall	NC	\$60	\$150	\$200	\$250	NC	\$85	\$175	\$225	\$275	\$200	\$200	\$300	\$200	\$200	\$300
Manzanita-A	Banquet Hall A	NC	\$30	\$75	\$100	\$125	NC	\$45	\$90	\$115	\$140	\$200	\$200	\$300	\$200	\$200	\$300
Manzanita-B	Banquet Hall B	NC	\$30	\$75	\$100	\$125	NC	\$45	\$90	\$115	\$140	\$200	\$200	\$300	\$200	\$200	\$300
Courtyard	*Patio	NC	\$15	\$35	\$45	\$60	NC	\$30	\$50	\$80	\$90	\$200	\$200	\$300	200	\$200	\$300
Kitchen	Kitchen	NC	\$25	\$35	\$50	\$60	NC	\$25	\$35	\$50	\$60	NA	\$200	NA	NA	\$200	NA
Library	Community Room	NC	\$30	\$70	\$100	\$125	NC	\$50	\$75	\$105	\$125	\$100	\$200	\$300	\$100	\$200	\$300
Library	Literacy Lab	NC	\$15	\$25	\$40	\$50	NC	\$15	\$30	\$45	\$55	\$100	NA	NA	\$100	NA	NA
ITEM	,		CURRENT FE	ES	-	PROPOSED FEE	s		<u> </u>				<u> </u>	<u> </u>	1		
Group II - Danc	e Floor		\$1/Panel			· · · · · · · · · · · · · · · · · · ·											
	•			e	,		<u>!</u>										
•								-									
•								-									
	•																
			\$0			\$10		=									
Projector Sc	reen		\$0			\$0											
Wi-Fi			\$0			\$0											
								-									
								=									
Banquet Hall Chairs (Maximum 300) \$0				\$0													
			\$0			\$0											
E .	ROOM Name Elm Pine Maple Cottonwood A Cottonwood B Eucalyptus Acacia Acacia A Acacia B Gymnasium A Gymnasium B Manzanita-A Manzanita-B Courtyard Kitchen Library Library ITEM Group II - Danc Group III - V Dar Stage panels (LCD Project anquet Hall 90" DVD Play Portable Sound Banquet Hall 90" Two-Tier Rubber Round Tables (Name of the composition	Elm Conference Pine Dance/Exercise Maple Activity/Meeting Cottonwood Activity/Meeting Cottonwood A Activity/Meeting Cottonwood B Activity/Meeting Eucalyptus Activity/Meeting Acacia Activity/Meeting Acacia A Activity/Meeting Acacia B Activity/Meeting Gymnasium Activity Gymnasium Activity Gymnasium B Activity Manzanita Banquet Hall Manzanita-B Banquet Hall B Courtyard *Patio Kitchen Kitchen Library Community Room Library Literacy Lab ITEM Group II - Dance Floor Group III - V Dance Floor Stage panels (4' x 8') LCD Projector Inquet Hall 90" TV's (Each) DVD Player Portable Sound System Podium with Microphone Projector Screen Wi-Fi Two-Tier Rubbermaid Cart Round Tables (Maximum 26) C72" Oval Tables (Maximum 4) Rectangular Tables (Maximum 12) Rectangular Tables (Maximum 12) Rectangular Tables (Maximum 36) uet Hall Chairs (Maximum 36) uet Hall Chairs (Maximum 300) nasium Chairs (Maximum 300) Brass Easel	ROOM NAME/TYPE Name Room Type I	ROOM NAME/TYPE Name Room Type I II	ROOM NAME/TYPE	ROOM NAME/TYPE	ROOM NAME/TYPE	Name Name No Name No No No No No No No N	ROOM NAME/TYPE	ROOM NAME/TYPE	ROOM NAME/TYPE	ROOM NAME/TYPE	ROOM NAME/TYPE				

\$10

\$10 \$2.50

Cost Recovery

Cost Recovery

Cost Recovery

White Board

Flags (American & California)

Music Stands (Each)
Extra Staff (Per Person)

Security (Per Person)

Labor Company (Per Person)

\$0

\$0

\$0

\$20

\$29

\$25