



CIS PRACTICUM - INSTRUCTIONS

The CIS-required practicum is an intensive, real-life international experience outside of the classroom. It is based on the educational concept that the best way to understand international relations is to get personally involved with them. **This activity must be completed sometime during the freshman, sophomore, or junior year, or during a summer directly before one of those years, while enrolled as a CIS student.**

Students must use the PRACTICUM CHECKLIST below detailing steps to be completed before/during/after an international activity is selected. After the activity is completed, students must write a detailed report and submit it.

Report deadline:

A hardcopy of the written report is due in the CIS Magnet Director's office no later than one month after completion of the activity. If deadline expired, student must select a new activity to complete.

ALL CIS students must have chosen an activity, completed it, & written a report NO LATER than April 15 of the junior year.

Note: A practicum report will be denied/returned if it is inadequate or incomplete; otherwise, reports are kept and filed by CIS Magnet Director.

CIS PRACTICUM - CHECKLIST

CIS students must complete all items on CHECKLIST below for the activity selected.

• Host an **international guest**

- ☐ Get pre-approval from CIS Magnet Director
- ☐ Offer hospitality & friendliness
- ☐ Provide room & board for minimum 5 days/4 nights
- ☐ Provide transportation to & from school
- ☐ Host student as s/he shadows you at school (if this is a CIS exchange)
- ☐ Spend time together during the weekend (if guest stay includes weekend)
- ☐ Complete Practicum Report (instructions at end of checklist) - Include a minimum of two photos of student involved in activity
- ☐ Attach Practicum Cover to report (found at the end of this form) and submit within 30 days of finishing activity

• Participate in **international travel** (not a beach vacation, but a learning trip)

- ☐ Get pre-approval from CIS Magnet Director (itinerary/plan of sites to be visited must be submitted BEFORE travel)
- ☐ Travel outside of the US for minimum 5 days
- ☐ Engage in cultural experiences, such as historical sites, local events, museums, and interaction with local citizens
- ☐ Complete Practicum Report – Include a minimum of two photos of the student at some of the sites and scanned plane tickets as evidence. Report must include the “educational” aspect of the international experience; highlighting global lessons learned while abroad, differences in practices between Americans and what you observed/ learned from locals. NOT a mere timeline of places seen and foods eaten, but a more in-depth analysis of the country visited.
- ☐ Attach Practicum Cover to report (found at the end of this form) and submit within 30 days of finishing activity

Note: If student participates in a trip with CIS, getting pre-approval is not necessary.

● **INTERNATIONAL SERVICE PROJECT**

- Organize and raise both awareness and support for an **international service project** to help address a problem in the world. This project may be done in small groups of no more than 3 student-leaders, and may work with an established national service organization, such as Global Hope Network, Projects Abroad, or New Missions, etc.
 - ☐ Get pre-approval from CIS Magnet Director
 - ☐ Work with a faculty mentor who supports the project & can guide the process (required)
 - ☐ Submit a Service Project Plan Form to the CIS Magnet Director, with signatures from student and mentor PRIOR to starting
 - ☐ Collaborate with faculty mentor to choose and narrow a project to one of genuine interest
 - ☐ Raise school-wide awareness of your cause
 - ☐ Collect funds or items to support the cause (this may require teacher opening a school account)
 - ☐ Complete Practicum Report (instructions at end of checklist) - Include a minimum of two photos of student involved in activity

___ Attach Practicum Cover to report (found at the end of this form) and submit within 30 days of finishing activity

Samples of previous CIS service projects: (a) collected funds & school supplies to provide schooling to children in a Sierra Leone village; (b) raised funds and awareness for The Water Project, providing safe and reliable drinking water to sub-Saharan Africa; (c) raised awareness & funds for orphans in China, in support of Half the Sky Foundation.

- Complete a **research project** on an international topic and present it at a booth during a CIS Culture Night

___ Get pre-approval from CIS Magnet Director

___ Work with a faculty mentor who supports the project & can guide the process (required)

___ Submit a Research Project Plan Form to the CIS Magnet Director, with signatures from student and mentor PRIOR to starting

___ Collaborate with faculty mentor to choose and narrow a topic to one of genuine interest

___ Research topic in depth; include an interview with someone who has experience or authority on the topic ___ Write a paper on the topic, , minimum of five (5) typed pages, double-spaced in size 12 font; include a Works Cited page in addition; this substitutes the Practicum Report

___ Set up and present a booth at a CIS culture night, which includes not only a physical display, but also a game, activity, or food which involves participants

___ Attach Practicum Cover to report (found at the end of this form) and submit within 30 days of finishing activity

Sample topics: *(These broad topics would need narrowing)* Comparative Health Benefits of Mediterranean & Indian Diets, Challenges of Migration to America (based on multiple interviews), U.S.-Cuba Relations, International Efforts to Explore Space (or to Eradicate the Zika Virus), Immigration in America 100 Years Ago & Today, African Influences on American Jazz, Indian Influences on the Music of the Beatles, Bollywood, Comparative Politics, the Refugee Crisis, Independence Movements in the World Today, the Olympics & International Affairs.

Note: Instead of a paper, this project could take the form of a creative product, such as a one-act play or short story, which concerns itself with the international topic of your research minimum 5 pages. Approval from faculty mentor needed

Cultural Kiosk

___ Get approval from Mr. Hunt

___ Adhere to the form

- **Other** (must be approved in advance by CIS Magnet Director, please make appointment)

CIS PRACTICUM – FINAL REPORT

In a three-page minimum typed essay—double-spaced, typed in size 12 font—

a) Describe your international activity, and

b) Discuss what you learned from your participation in this activity. Explain specific incidents, events, and insights as support.

We recommend to highlight the global lessons learned, the differences in practices between Americans and what you observed, etc. It is important to ensure it is NOT a mere timeline of events, but a more in-depth analysis of the country(ies) studied or experience. Politics, customs and traditions, family structure, language differences, and history are all topics that should be included in the analysis.

c) Include a photo addendum of minimum two images of CIS student involved in the activity. Some activities require more images, please see checklist.

d) Attach Practicum Cover to report (found at the end of this form) and submit within 30 days of finishing activity

Practicum Report Cover



The CIS-required practicum is an intensive, real-life international experience outside of the classroom. It is based on the educational concept that the best way to understand international relations is to get personally involved with them. **This activity must be completed sometime during the freshman, sophomore, or junior year, or during a summer directly before one of those years, while enrolled as a CIS student.**

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Student Information:

Print Name _____ Grade _____ Today's Date _____

Dates of Practicum Activity _____ Signature _____

Email Address (to notify you of approval of your report) _____

Check the international activity in which you participated:

____ **Hosted an international guest.**

____ Corresponded with a **pen pal** or e-pal (over a minimum 4-month period).

____ Participated in **international travel** (not just a beach vacation, but a learning trip).

____ Completed an **International Service Project**

____ Completed an **International Research Project**

____ Participated in an **internship** with an international affairs department or global division of a business or company that has a strong international dimension.

____ **Other** (Must be approved in advance by Magnet Director): _____

Submit this completed form and attach to the top of your report.

Deliver to CIS Magnet Director in room 2-110.