

Emerging Leaders Internship Program Summer 2024

CHICAGO

[Bickerdike Redevelopment Corporation](#)

Industry Sector: Community Development, Development, Property Management

Organization Type: Non-profit

Website: <http://www.bickerdike.org/>

Internship Location: 2550 West North Avenue, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: The Development Intern will be exposed to all real estate development activities from the planning stage – pre-development due diligence – through transition of the asset to BRC’s Property Management Division. The Development Interns main duties include supporting the Vice President of Real Estate Development and the Development Project Manager(s) in their day-to-day work, including assisting to bring projects from the earliest phases of predevelopment through financial closing and completion of construction. In all instances, the Development Intern must perform in accordance with and be committed to Bickerdike’s mission.

[The Chicago Housing Authority](#)

Industry Sector: Housing Authority

Organization Type: Government / Public Agency

Website: <https://www.thecha.org/>

Internship Location: 60 E Van Buren Street, 8th Floor, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

Position Title: Development Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: This role will support the Chicago Housing Authority’s (CHA) Development team with a wide range of initiatives related to developing new housing in communities across Chicago. The intern will gain a strong understanding of the CHA’s role in the housing development process in Chicago, and the general functioning of a large public housing authority in the United States.

This is an entrepreneurial position and, depending on skills and interest, the intern will work closely with CHA colleagues to support a wide range of possible activities. All work will be related to substantive needs for specific projects, such as urban planning activities taking place for property the CHA owns in various locations.

Cinnaire

Industry Sector: Community Development, Development, Lending / Syndication, Property Management

Organization Type: Non-profit

Website: <https://cinnaire.com/>

Internship Location: 225 W. Washington St., Suite 1350, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: The intern will work with the regional Senior Vice President of Business Development, Business Development Associate and Director, Loan Originations to safeguard and strengthen Cinnaire's organizational mission of creating opportunities for people, affordable housing, healthy communities, and better lives. The internship position requires excellent oral and written communication skills, an interest in advancing affordable housing issues, and the ability to work independently while managing/prioritizing multiple tasks. This position reports directly to the regional Senior Vice President, Business Development.

Corporation for Supportive Housing

Industry Sector: Development

Organization Type: Non-profit

Website: <https://www.csh.org/>

Internship Location: 67 East Madison Street, Suite 1512, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: CSH is seeking an enthusiastic, results-oriented, equity focused Summer Intern who has a passion for the CSH mission with the proven ability to work well both independently and within a multi-disciplinary team. This position is responsible for supporting the implementation of programs, projects and initiatives. The Intern will report to the Illinois Program Director, with task supervision from the Illinois Program Manager.

CSH internship opportunities will be focused on Unit Creation and housing initiatives for permanent supportive housing (PSH). Duties will involve assisting in underwriting Project Initiation Loans to development teams, creating a training curriculum for CSH's fall 2024 Supportive Housing Institute for BIPOC developers, and compiling project profiles to highlight innovative supportive housing projects in Illinois.

Specific internship goals will be crafted collaboratively, based on student interests and CSH programmatic needs. At the end of the internship, the intern will leave with a comprehensive understanding of how affordable and supportive housing is financed in Illinois, along with the skills to evaluate and underwrite loans.

Evergreen Real Estate Group

Industry Sector: Development, Property Management

Organization Type: For profit

Website: <https://www.evergreenreg.com/>

Internship Location: 566 W Lake Street, Suite 400, Chicago, IL

In-Person/Remote/Hybrid:

Hourly Wage: \$25

Position Title: Development Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: Reporting to the Director of Development Operations, the intern will assist in the prospecting phase, project development phase, and construction phase. Responsibilities will include but are not limited to responding to RFP/Q, reviewing viability of potential development sites, and conducting financial feasibility analysis of developments. The intern will also assist project managers in preparing pro-formas and financing applications, reviewing debt and equity proposals, and assist in gathering and uploading due diligence for financial closings. The intern will attend construction meetings, track change orders, and draft construction draws.

Full Circle Communities

Industry Sector: Development, Property Management

Organization Type: For profit

Website: <http://www.fccommunities.org/>

Internship Location: 310 S Peoria St, Suite 500, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$22

Position Title: Housing Development Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: Full Circle is seeking a Housing Development Intern to support the Real Estate Development team. Specific duties of the Intern include:

- Supporting the development team in land use, project planning, and financial feasibility analyses
- Aiding in the community engagement process to generate support and focus development objectives.
- Assisting in preparation of narratives for financing and grant applications as well as award nominations.
- Assisting in preparation of financing applications and due diligence work related to financial closings.
- Gathering and inputting data into FCC's construction cost analysis database

Hispanic Housing Development Corporation

Industry Sector: Community Development, Development, Property Management

Organization Type: Non-profit

Website: <https://www.hispanichousingdevelopment.com/>

Internship Location: 325 N Wells St, 8th Floor, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

Position Title: Real Estate Development Analyst Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: As a Real Estate Development Analyst Intern, you will be an integral part of our real estate development team. This internship provides a unique opportunity to gain hands-on experience in the real estate industry, with a focus on evaluating the real estate market, research, and monitoring market conditions and trends pertinent for making sound investment decisions and focus on providing asset management and consulting services to stakeholders in affordable housing. The successful candidate will work closely with the Vice President of Acquisitions and Asset Management and can work as part of a cross-functional team to analyze and evaluate affordable housing properties, portfolios, transactions, and organizations.

IFF

Industry Sector: Community Development, Development

Organization Type: Non-profit

Website: <https://iff.org/>

Internship Location: 333 S. Wabash Ave, Suite 2800, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

Position Title: Home First Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: IFF's Home First Development team prioritizes community-based housing for people with disabilities. Through financing and development expertise, Home First creates housing that strengthens communities and improves the lives of people with disabilities.

The Home First intern will assist the Home First Program Manager analyze the affordable housing portfolio. The ideal candidate should have an interest in all aspects of development and affordable housing. Intern will work on many development projects simultaneously, participate in departmental planning meetings, and proactively support the work of IFF Home First Development team as needed.

LUCHA

Industry Sector: Community Development, Development, Property Management

Organization Type: Non-profit

Website: <https://lucha.org/>

Internship Location: 3541 W North Ave, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

Position Title: Community Development Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: LUCHA is seeking an Intern to join the Community Development team in supporting LUCHA's pipeline of community-driven affordable housing development projects. With the oversight and support of LUCHA's Assistant Project Manager and Director of Community Development, the Intern will assist with aspects of LUCHA's current development pipeline depending on the status of the current projects. This could include concept development, predevelopment, acquisition, construction, and initial occupancy.

LUCHA's current development pipeline includes the adaptive reuse of a church in Logan Square, an 89-unit new construction development in Humboldt Park, a 40-unit new construction development in Humboldt Park and the development of a new office/community center.

We're seeking a committed and energetic individual aligned with LUCHA's mission. Our ideal candidate enjoys collaborating with a team and creative problem-solving and is enthusiastic about affordable housing or real estate development. Curiosity and adeptness in learning new skills are essential.

The Michaels Organization

Industry Sector: Development

Organization Type: For profit

Website: <https://tmo.com/>

Internship Location: 542 S. Dearborn St, Suite 800, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

Position Title: Real Estate Development Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: The Real Estate Development Intern will work collaboratively with the Development department, focusing on pre-development activities. This includes performing analysis of proposed multifamily real estate developments that qualify for low-income housing tax credits. The Development Intern works in a collaborative environment on the underwriting, pursuit, closing and delivery of multiple affordable housing projects. The Development intern will assist the Vice Presidents of Development in special projects.

The NHP Foundation

Industry Sector: Development

Organization Type: Non-profit

Website: <https://nhpfoundation.org/>

Internship Location: 159 N Sangamon, Suite 200, Chicago, IL

In-Person/Remote/Hybrid: In-Person

Hourly Wage: \$21

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary:

The successful candidate will provide capable, studied and thorough support to the Acquisition/Development team, with specific emphasis on the analysis of acquisition opportunities. The candidate will also work with our Developers to get exposure on the development process.

This position will primarily support the Acquisitions and Development team virtually during the Summer of 2022 and work with the Chicago, Washington DC team and/or the New York City teams. Responsibilities will include, high-level financial and due diligence analysis, financial modeling, market analysis, cash flow analysis review, due diligence activities for new acquisitions, support project management functions, take notes during stakeholder meetings, and perform research on legislation, codes, and other laws, rules, and regulations. Some knowledge of real estate finance, Low Income Housing Tax Credits and Affordable Housing is desirable.

Preservation of Affordable Housing (POAH)

Industry Sector: Development

Organization Type: Non-profit

Website: <https://www.poahchicago.org/>

Internship Location: 1 N. LaSalle, Suite 1300, Chicago, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

Position Title: Development Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: The Development Intern will report to one or more of the office's vice presidents for real estate development. However, POAH is a team-oriented company, and any employee is expected to act as such and may be requested to work with other team members. Throughout the summer, the Development Intern will be exposed to the many different means and mechanisms behind the successful development of affordable housing. This ranges from meeting with residents and community members, to assessing financial feasibility and researching programs and policies.

CHICAGO METRO AREA

Brinshore Development

Industry Sector: Development

Organization Type: For profit

Website: <https://www.brinshore.com/>

Internship Location: 1603 Orrington Ave., Suite 450, Evanston, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: During your internship at Brinshore, you will be assigned to specific projects and assist with LIHTC financing applications, compile responses to RFPs, and other predevelopment work. While doing so, you will learn about what we do, what it takes to shepherd a project to closing, and how the financing structure of an affordable housing project works. Brinshore is a welcoming place to work, and we will assist you in furthering your education about affordable housing development.

Community Partners for Affordable Housing

Industry Sector: Development

Organization Type: Non-profit

Website: <https://www.cpahousing.org/>

Internship Location: 800 S Milwaukee Ave., #201, Libertyville, IL

In-Person/Remote/Hybrid:

Hourly Wage: \$21

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: CPAH is looking for a compassionate person who wants to join our efforts to help ensure that everyone has a place to call home. We are a nonprofit organization that develops affordable housing and provides services that empower individuals and families to secure and retain quality housing. The Affordable Housing Development Intern will assist in all aspects of the development process from initial planning to project completion. The intern will get exposure to research and analysis, funding and grants, regulatory compliance, community engagement, financial documentation, reporting, sustainability initiatives, and other aspects needed to bring an affordable housing project from concept to closing. CPAH is deeply committed to equity and diversity and welcomes applications from underrepresented minorities, persons with disabilities, sexual minority groups, and other candidates who will contribute to the diversification and enrichment of ideas and perspectives.

Housing Opportunity Development Corporation

Industry Sector: Development, Property Management

Organization Type: Non-profit

Website: <https://hodc.org/>

Internship Location: 5340 Lincoln Avenue, Skokie, IL

In-Person/Remote/Hybrid: Hybrid

Hourly Wage: \$21

Position Title: Affordable Housing Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: The organization is seeking an Affordable Housing Intern to help with developing affordable housing projects. The successful person will help to create additional affordable housing projects in conjunction with the Executive Director. This position is responsible for helping to develop affordable housing projects with the specifics based on project timing. This could include helping to evaluate projects, aiding to secure approvals, helping to apply for financing, or assisting with project closing.

CENTRAL ILLINOIS

Peoria Opportunities Foundation

Industry Sector: Community Development, Development

Organization Type: Non-profit

Website: <https://www.peoriaopportunities.org/>

Internship Location: 512 E Kansas St, Peoria, IL

In-Person/Remote/Hybrid: In-person

Hourly Wage: \$21

Position Title: Housing Development and Community Coordinator

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: With construction of a 47-unit development starting in June 2024, the Coordinator will have the opportunity to observe and participate in the construction stage of housing development. In addition, Peoria Opportunities Foundation (POF) desires to build awareness and community involvement around the new housing development. In addition to construction observation and oversight, the Coordinator will work with other staff planning community activities and meetings to increase community engagement near the development site. In all instances, the Coordinator must perform in accordance with POF's mission and must project a genuinely positive attitude.

Phoenix Community Development Services

Industry Sector: Community Development, Development, Property Management

Organization Type: Non-profit

Website: <https://phoenixcnds.org/>

Internship Location: 202 NE Madison Ave, Peoria, IL

In-Person/Remote/Hybrid: In-person

Hourly Wage: \$21

Position Title: Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: During your internship at Phoenix Community Development Services (PCDS), you will be assigned to specific projects and assist with the closing of a LIHTC project, assist with PSH lease-up, and other property/asset management work. While doing so, you will learn about what we do, what it takes to shepherd a project to closing, and how the financing structure of an affordable housing project works. PCDS is a welcoming place to work, and we will assist you in furthering your education about affordable housing development.

Springfield Housing Authority

Industry Sector: Housing Authority

Organization Type: Government / Public Agency

Website: <http://springfieldhousingauthority.org/>

Internship Location: 200 N. 11th St, Springfield, IL

In-Person/Remote/Hybrid: In-person

Hourly Wage: \$21

Position Title: SHA Intern

[FULL JOB DESCRIPTION AVAILABLE HERE](#)

Brief Position Summary: The Springfield Housing Authority (SHA) is looking for a student intern or recent graduate who would enjoy or could benefit from a temporary work assignment to assist the Executive Director, Deputy Director, Director of Finance, or Asset Manager in implementing plans and services in support of the development, operation, and maintenance of affordable housing programs and customers.

