Proposed Project Goals

Goal One:	Improve reading comprehension skills among 4th graders through in-school mentorship program
Goal Two:	Improve reading comprehension skills among 4th graders through family education and engagement

Sample Work Plan

									Time	Fra	me: `	Years	s, Qu	ıarte	rs, an	d Mo	onths	;						
Major Objectives	Lead Person(s)	Vear 1 (2017 - 2018)												Year 2 (2018 - 2019)										
	Lead i erson(s)		Q1					Q3		Q4				Q1		Q			Q3				Q4	
Key Tasks		Mar	Apr	May	Jun	Jul	Aug	Sep (Oct N	ov E	Dec J	an F	eb	Mar	Apr I	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan Fel
1) Develop curriculum and materials to	o accomplish cu	rricul	um																					
Comparative study on successful	,					T	T		T			T												
models of curriculum and educational	RA																							
materials																								
Compose curriculum and student and														ĺ										
mentor workbooks based on favored	RA, PM																							
practices from the comprehensive	KA, PIVI																							
study																								
Get feedback on curriculum from	PE																							
teachers	r L																							
2) Develop materials for training ment	tors	1	T								- 1	- 1	_				<u> </u>			I	I I	1	1	
Use best practices from studies to	RA, PM																							
write mentoring guidebook	PD						\dashv	-	_	_		-+			-+									-
Secure funding for mentor training	אס						\dashv	+	+	+	-+	+	+		\dashv									-
Hire consultant for mentor trainings	PM																							
Hold workshops lead by experienced																								
professionals for new mentors	С																							
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3) Recruit, train, and assign volunteer																								
	PD, APM																							
	PM, APM							-+	_	+					-								-	
Assign mentors to each class	APM																							
4) Monitor and evaluate curiculum, m	aterials, and me	entors	 S																					
Create and disseminate survey for																								
feedback from students and mentors																								
on the curiculum, materials, and	PE, RA																							
program experience																								
Obtain scholastic aptitude test scores		<u> </u>			\neg		\dashv	\dashv	\dashv			\dashv	\dashv		\dashv									+
from school and compare scores from	PE																							
year A to year B									$\perp \perp$	\perp														
Adjust program curriculum yearly																								
based on positive/negative	PE, RA																							
fluctuations in scholastic aptitude test	-,																							
comprehension scores									- 1	- 1							ıl			1	1			

Conduct interviews with mentors before and during mentorship	PE, PM, APM													
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Goal Two: Improve reading comprehension skills among 4th graders through family education and engagement Outcome: There will be a 15% increase in books checked out in school library by 4th graders. There will be at least 5 gaurdians of 4th graders trained in each reading in the home workshop. There will be 20 4th graders a week playing reading games on the website. Time Frame: Years, Quarters, and Months Year 1 (2017 - 2018) Year 2 (2018 - 2019) **Major Objectives** Lead Person(s) Q2 Q4 Q1 Q2 Q4 Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec Jan Feb **Key Tasks** 1) Encourage reading in the home Create book reward program at the APM Have mentors sign up kids for library 2) Agency hosts reading in the home workshops for gaurdians Secure funding for consultants PD, PM Hire outside teaching consultant PD, PM Host workshops Follow up group session to solidify APM lessons learned from consultant Create and provide take home RA, APM pamphlets for gaurdians on creating in home reading incentives 3) Create family reading website Secure funding for web builders and PD, PE website upkeep Hire web builders to construct and test reading education website with PD, PM, PE reading games and resources for gaurdians and siblings. Launch website 4) Monitor and Evaluate library engagement, training workshops, and website. Track numbers of children participating in the book reward PΕ program and new library card sign Create and disseminate survey for PE, RA gaurdians on comfort levels with encouraging their children to read Track website usage and update/add

PE, RA

educational resources in accordance

with growth

1) PD = Project Director	2) PE = Project Evaluator
3) PM = Project Manager	4) APM= Assistant Project Manager
5) RA = Research Assistant	6) C = Consultant
7) M = Mentors	