



Register online @ www.training.boroughs.org

New PSAB Webinars!

All PA Municipal Governments are invited to participate in these WEBINARS.

Don't have time to log on to a webinar? All PSAB webinars are recorded and made available to all registered participants after the live session. Register now to be added to the roster at www.training.boroughs.org

WEBINAR: Uncontrolled Crosswalk and Trail Crossing Safety

Wednesday, June 14, 2023, 12 noon-1:30pm \$45-member \$80 non-member

Crosswalks are a vital link in the transportation infrastructure in a community. They are also the location where vulnerable pedestrians are exposed to moving traffic and danger. Unfortunately, over the last decade pedestrian fatalities/serious injuries have been increasing. This webinar will discuss the importance of studying a crosswalk before applying any markings or signs, to ensure they are compliant with PennDOT/National standards as well as the latest safety research. The webinar will also review common sign and pavement marking devices for crosswalks, as well as flashing lights and physical treatments. The webinar will focus on uncontrolled crosswalks—where there is no traffic signal or Stop/Yield sign controlling traffic. We will also discuss a similar approach to examine uncontrolled trail crossings.

WEBINAR: Outdoor Economy & Downtown Revitalization (Part 1)

Thursday, June 22, 2023, noon-1:00pm \$45-member \$80 non-member

The outdoor economy is a huge economic driver in Pennsylvania, accounting for over \$28 billion in economic impact per year and supporting over 246,000 jobs. It includes all aspects of outdoor recreation from visitors spending on biking, hiking, kayaking, skiing, or camping, to retail sales, services, and manufacturing. During the first session Eastwick Solutions will provide an understanding of the breadth and depth of the outdoor economy in our state, how the state is supporting the outdoor economy and how it can benefit your community. Leveraging the outdoor economy can help your downtown, assist in business and employee retention and recruitment as well as provide health benefits to residents.

WEBINAR: Outdoor Economy & Nature Based Downtown Revitalization (Part 2)

Thursday, June 29, 2023, noon-1:00pm \$45-member \$80 non-member

This second session will focus on specific tools and techniques so that your town can benefit from the booming outdoor economy and leverage nearby outdoor recreation assets like biking and hiking trails, rivers, parks, and ski slopes. Learn what role your town can play in helping local businesses attract more visitors, attracting new businesses, becoming more trail-user friendly, improving your outdoor recreation infrastructure and the resources available to you. Find out the lessons learned from other towns across Pennsylvania that have undertaken revitalization based on outdoor recreation and some initial steps that your town can take.

WEBINAR: Transportation Tool Kit

Wednesday, July 12, 2023, noon-1:00pm \$45-member \$80 non-member

Steven B. Deck, AICP of Tri-County Regional Planning Commission

WEBINAR: The Right to Know Law: An Agency Perspective

Wednesday, July 19, 2023, 12 noon-1:30pm Free-member \$30 non-member CLE \$5

Join Tricia Springer, Esq., an attorney with the Law firm of Eckert Seamans who will provide a comprehensive review of the law specifically oriented toward the local government agency covering your obligations, common challenges and best practices.

WEBINAR: Taxation and Millage Primer

Wednesday, September 6, 2023, noon – 1pm Free -member \$30 non-member

Elected officials, secretaries, managers, and others involved with municipal budgeting and finance will benefit from understanding the complexities of Pennsylvania's local tax system. This is an overview of the local taxes that make up the bulk of the income needed to keep our municipalities running smoothly. This course examines local tax sources, how to understand millage and the effects of making wise decisions concerning the tax structure in your municipality.

WEBINAR: Open Records Act Update

Wednesday, September 13, 2023, 12 noon-1:00pm Free-member \$30 non-member CLE \$5

The PA Office of Open Records will provide an update and case review of recent rulings from the OOR. Discussion will include a comprehensive review of the procedural process of responding to requests and appeals before the OOR. Requested records will be reviewed along with Commonwealth court's positions regarding the public status of those records.

WEBINAR: Stormwater Management (Part 1)

Wednesday, September 20, 2023, noon-1:00pm \$45-member \$80 non-member

Michael Hess, PE & Team Leader at Herbert, Rowland & Grubic, Inc. (HRG Inc.) will be the presenter.

WEBINAR: Mandatory Reorganization Meetings

Wednesday, September 27, 2023, 12:00 noon – 1:00 PM Free-member \$30 non-member

On January 1, 2024, all local governments in Pennsylvania are required to hold a *Mandatory Organization Meeting*. Learn what must legally happen at this important meeting when newly elected officials take office and re-appointed officials are sworn in for another term. Learn tips for making a smooth transition into the new year. You will also discover how to reorganize during the year.

WEBINAR: MS4 Permitting Specifics, BMPs, Potential funding for Local Programs & Fees (Part 2)

Wednesday, October 11, 2023 noon-1:00pm \$45-member \$80 non-member

Michael Hess, PE & Team Leader at Herbert, Rowland & Grubic, Inc. (HRG Inc.) will be the presenter.

WEBINAR: Preparing for a New Council

Wednesday, October 25, 2023, 12 noon-1:00pm \$45-member \$80 non-member

Are you anticipating new council members in 2024? Wendy Nickerson, PSAB Outreach/Training Consultant, will help you prepare for your newly elected officials. Examine laws such as the Sunshine Act, the Borough Code, and the Ethics Act as well as common procedures necessary for the important office of Council Member. This session will detail helpful tips for preparing a new council member and cover topics to help them achieve a successful orientation.

WEBINAR: Effective Internal Controls – Why They Matter

Wednesday, November 1, 12noon-1:00pm \$45 for members and \$80 for non-members

This webinar is designed to help the participant understand basic internal controls that should exist within a sound business environment. Topics covered will include the components of the COSO internal control framework and how these components establish a foundation of effective internal controls within an entity, as well as an overview of internal controls over cash receipts, cash disbursements, and payroll. The presentation will include a review of what could go wrong, and suggestions will be provided for implementing compensating controls to mitigate risk. Kevin B. Stouffer, CPA, with SEK, CPAs & Advisors will be the presenter.

WEBINAR: Mandatory Reorganization Meetings

Wednesday, November 15, 2023, 5:30pm – 6:30pm \$45-member \$80 non-member

On January 1, 2024, all local governments in Pennsylvania are required to hold a *Mandatory Organization Meeting*. Learn what must legally happen at this important meeting when newly elected officials take office and re-appointed officials are sworn in for another term. Learn tips for making a smooth transition into the new year. You will also discover how to reorganize during the year.

WEBINAR: The Ethics Act Review

Wednesday, November 29, 2023, 5:30pm – 7:00pm Free member \$30 non-member CLE \$5

During this 90-minute webinar the State Ethics Commission will review provisions of the state Ethics Act which are often most problematic for elected and appointed officials and employees, including real case examples and potential penalties.

WEBINAR: Parliamentary Procedures

Thursday, November 30, 2023, 5:30pm – 6:30pm Free member \$50 non-member

How long are your municipal meetings? Learn how to use that meeting time more effectively to cover your agenda and increase productivity by understanding the workings of Roberts Rules of Order. Join Wendy Nickerson, PSAB outreach training consultant for an overview of best practices for municipal meetings.

WEBINAR: The Role of the Mayor in Municipal Government

Wednesday, December 6, 2023, 5:30pm – 6:30pm \$45-member \$80 non-member

Wendy Nickerson will review the differences between the mayor duties and responsibilities which can vary in each municipal government. Is our mayor the chief executive officer? Is our mayor in charge of our police department? Does the mayor vote at council meetings? This webinar will answer these questions and address other important roles of the mayor in your jurisdiction.

WEBINAR: An Introduction to PA Local Government for Elected Officials (Part 1)

Wednesday, December 13, 2023, 5:30-6:30pm Free member \$80 non-member

Serving as a Pennsylvania local government official requires knowledge of a variety of issues that impact your community. Whether you serve as an elected official in a borough, township, or 3rd class city, your residents come to you to solve all the problems, know all the answers, and perform the duties of your office with care and professionalism. Part one of this series will review important municipal laws, the roles and responsibilities of municipal officials, appointments, and boards, municipal finances and how your office is affected by the Sunshine Act, Open Records, and the Ethics Act.

WEBINAR: An Introduction to PA Local Government for Elected Officials (Part 2)

Thursday, December 14, 2023, 5:30-6:30pm Free member \$80 non-member

Don't miss this chance to understand your role as an elected official. Part two will review public meetings which are the foundation of your work, public comment, agendas, executive sessions and review best practices to prepare you to serve your community to the best of your ability.

26-May-23

All webinars offer CBO credits towards the webinar program requirement. The credits mirror the hours of each webinar.